

PART E

ITEM 1: PROCEDURE FOR SETTLEMENT OF NON CLEARED DEALS

In pursuance of Regulation 5.1 to 5.7 of the Capital Market Regulations the procedure for settlement of non cleared deals is specified as under:

1.1 Procedure for Settlement of TT Market Deals in the Capital Market segment

1.1.1 Settlement Obligations for TT Market deals have to be settled within 2 working days (T + 2 day basis) from the date of deal directly between the buying and selling clearing members.

1.1.2 The exchange of securities and funds has to take place directly between the buying and selling clearing members

1.1.3 The selling clearing member is required to render delivery of securities to the office of the buying clearing member in exchange for funds which may be paid by means of Cheque/Demand Draft/Pay-order by the buying clearing member or by such other means which enable the selling clearing member to realise the funds on the same day as the exchange of securities.

1.1.4 Settlement details must be reported by Custodian and/or TM clearing members to the Clearing Corporation in the formats prescribed as Form No: NSEF 07A or 07B respectively within 24 hours of the settlement.

1.1.5 The delivery of securities in settlement of TT Market deals can be the following units in marketable lot, or in certificates of denomination of 1000 shares, or certificate of the denomination of the traded quantity.

1.1.6 The choice of deciding on the denomination of certificates will rest with the delivering clearing member.

1.1.6.1 TM Clearing members will receive a report of Settlement Obligations for TT Market deals at the end of the day.

1.1.6.2 Custodian Clearing Members will receive a report of Settlement Obligations for the TT Market deals executed on behalf of their clients at the end of the day.

1.1.6.3 Custodian Clearing Members are required to confirm TT Market deals executed on behalf of their clients for settlement purpose within the settlement periods specified by the relevant authority from time to time. In case the custodian clearing member does not confirm the deal, the responsibility to settle the deal will shift to the TM Clearing Member who executed the deal.

1.2 Non-settlement of TT trades

1.2.1 In case a member expresses inability to settle the trade either by paying funds or delivering securities, then the trade will be deemed closed-out at the highest price prevailing in the NSE in Normal Market from the trading day till the date of settlement or 20 % above the official closing price in the Normal Market on the date of settlement of such trade, whichever is higher.

1.2.2 In case of non rectification/replacement of any bad delivery, the trade will be deemed closed-out at the highest price prevailing in the NSE in Normal Market from the trading day till the date of settlement or 20% above the official closing price in Normal Market on the date of settlement of such trade, whichever is higher.

1.2.3 The defaulting member shall pay the difference between the settlement prices and close out price within 5 working days from the date of settlement to the counterparty failing which the amount of difference shall be debited by Clearing Corporation to the account of the defaulting member. On recovery of the said amount, the credit thereof shall be given to the receiving member.

1.2.4 If the defaulting party does not pay the difference, the aggrieved party can refer the matter to the clearing corporation for suitable actions.

1.2.5 The defaulting party shall further pay a penal charge of 0.5 % of the traded value to Clearing Corporation. The penal charges shall be debited to the clearing accounts of the members and will be transferred to the core Settlement Guarantee Fund.

1.3 Cancellation of Trades

In case a deal executed in TT segment is cancelled by a Clearing Member, a penal charge of Rs.1000 for each cancellation of a trade shall be levied. If a clearing member is buying as well as selling member, Rs.2000 shall be collected as charge for cancellation of Trade. The cancellation charges shall be levied without prejudice to any disciplinary action including referring the matter to Disciplinary Action Committee.

1.4 Failure to report settlement of TT trades

Where a member fails to report settlement of the TT trades within 24 hours of the settlement date, a processing fee of Rs. 500 /- per trade per day subject to maximum of 2.50 times the value of the trade for each side with a ceiling Rs. 5000/- shall be levied for late reporting of a trade on such a member even though the trades are settled by the settlement date.

1.5 Failure to settle TT trades on the settlement date

1.5.1 Members shall seek prior approval of the Clearing Corporation to grant extension of the settlement date, if due to unavoidable circumstances they would be not able to settle the trades by the settlement date. The relevant authority may, if satisfied that such circumstances exist in its absolute discretion, approve any such extension of settlement date.



1.5.2 Where a member fails to obtain prior approval from Clearing Corporation for extension of the settlement date of the TT trades, a processing fee of Rs. 500 /- per trade per day subject to maximum of 2.50 times the value of the trade for each side with a ceiling Rs. 10000/- shall be levied for late settlement of a trade.

1.5.3 Where a member establishes to the satisfaction of the relevant authority that the failure to settle is on account of non-payment of funds or non-delivery of securities by the counter-party member and that he has fulfilled his part of obligation in full and in time, the relevant authority in such cases may not impose the penal charges on such a member.



ITEM 2: CLEARING DAYS AND SCHEDULED TIME

In pursuance of Regulation 6.2 of the Capital Market Regulations it is hereby notified that the time schedule to be observed with regards to Clearing House, Depository Clearing System and Clearing Bank is specified as under:

2.1 Settlement in Physical Deliveries through Clearing House

Delivering members shall deliver all documents to the Clearing House during its regular business hours from 9.30 am to 10.30 am on the settlement day. Receiving members will be allotted specific time slots on settlement day to collect the documents from the Clearing House at Mumbai.

ITEM 3: VALUATION PRICE

In pursuance of Regulations 7.15 and 9.3 of the Capital Market Regulations, valuation price for bad deliveries and for failure to give or take delivery are hereby specified as under:

3.1 Valuation Price for Bad Delivery

The valuation price for securities which constitute bad deliveries, shall be the closing price of such securities, on the trading day preceding the settlement day unless prescribed otherwise from time to time by the relevant authority. For the purpose of this clause, the closing price shall be the price as announced by the Specified Stock Exchange and the day of valuation shall be the day as decided by the relevant authority of the Clearing Corporation from time to time.

3.2 Valuation Price for failure to deliver

The valuation price for securities which were not delivered on the settlement day for securities, shall be the closing price of such securities, on the immediate trading day preceding the pay-in day for the securities unless prescribed otherwise from time to time by the relevant authority. For the purpose of this clause, the closing price shall be the price as announced by the Specified Stock Exchange and the day of valuation shall be the day as decided by the relevant authority of the Clearing Corporation from time to time.

ITEM 4 : CLOSING OUT

In pursuance of Regulation 10 of the Capital Market Regulations, deemed closing out prices ('squaring off') is hereby specified as under:

Compulsory Close-out

4.1. Closing out in the case of non rectification/replacement

4.1.1 Closing out in the case of non rectification/replacement for bad delivery

At the highest price prevailing in the Exchange from the day of trading till the day of the closing out or 20% above the official closing price on the auction day, whichever is higher.

4.1.2 In the case of non rectification/replacement for objection cases

In the case of non rectification / replacement for objection cases at 20% above the official closing price on the auction day

4.2 Rectified / Replaced bad deliveries

4.2.1 Rectified / replaced bad deliveries reported as bad delivery (Rebad delivery)

Rectified / replaced shares reported as bad delivery (Rebad delivery) shall be closed out at the highest price prevailing in the Exchange from the day on which the trade was originally executed till the day of the closing out or 10% above the official closing price on the auction day whichever is higher.

4.2.2 Company objection cases reported as bad delivery

Rectified /replaced company objection reported as bad delivery shall be closed out at 10% above the official closing price on the auction day.

4.3 Close out price for deleted security

Security for which trading has been discontinued on the Exchange (hereinafter referred to as deleted security), close out shall be the last 26 weeks average trade price on the exchange with a close out mark up of 20% as specified by SEBI vide Circ Ref. No SMD/POLICY/Cir-21/02 dated September 4, 2002.

4.3.1 Deleted security on account of payment of additional call money

In the case of securities for which trading has been discontinued on the Exchange on account of payment of additional call money (hereinafter referred to as deleted security), the security where the respective call money has been paid (hereinafter referred to as new security) will be considered to arrive at the closing price.

Company objections received in the 'deleted security' will be required to be reported in the new security symbol / series. In case the 'new security' is not available for the reason of such security not being introduced for trading on the Exchange / trading being discontinued on the Exchange, company objections will be required to be reported in the 'deleted security' and close out price will be at the last 26 weeks average trade price on the Exchange.



4.3.2 Deleted security on account of payment of redemption:

In the case of securities for which trading has been discontinued on the Exchange on account of redemption (hereinafter referred to as deleted security), the security (with the new face value after redemption) introduced for trading by the Exchange (hereinafter referred to as new security) will be considered to arrive at the closing price.

Company objections received in the 'deleted security' will be required to be reported in the new security symbol / series and members will be entitled to claim redemption amount as corporate benefit.

In case the 'new security' is not available for the reason of such security not being introduced for trading on the Exchange / trading being discontinued on the Exchange on account of full redemption, company objections will be required to be reported in the 'deleted security' and the close out price will be at the last 26 weeks average trade price on the exchange.

4.3.3 Deleted security on account of merger / amalgamation / hive off / scheme of restructuring

In the case of securities for which trading has been discontinued on the Exchange on account of merger / amalgamation/ scheme of restructuring (hereinafter referred to as 'deleted security'), the security with which the deleted security is merged / amalgamated / hived off / restructured into (hereinafter referred to as 'new security') will be considered to arrive at the closing price.

Closing price for such 'deleted security' will be the official closing price of the new security on the auction day prevalent on the Exchange.

In case where the price of the 'new security' is not available for the reason of such security not being traded on the Exchange, the close price for such deleted security will be at the last 26 weeks average trade price on the exchange

In case, where more than one security (hereinafter referred as 'additional securities') is being given by the company in lieu of the 'deleted security', the claim of company objection lodged for such 'deleted security' shall be settled as follows:

- (i) If such 'additional securities' are traded on the Exchange, in the ratio in which they have been issued by the company.
- (ii) If any one or more of these 'additional securities' are not traded on any Stock Exchange, no claim shall arise, for such security not traded.
- (iii) If any one or more of these 'additional securities' are not traded on the Exchange but traded on some other Stock Exchanges, the relevant closing price of such securities shall be the closing price on the regional exchange, to be notified by Clearing Corporation.

Members may claim such 'additional securities' as corporate benefit.



In case of securities undergoing scheme of amalgamation/ restructuring wherein the exchange ratio agreed to by the companies are in fractions/decimals, claim of company objection shall be settled as follows:

- (a) The no. of shares (arrived at as per the exchange ratio after excluding the fraction/decimal portion) of the new scrip
- (b) The fractional part, to be claimed as corporate benefit, which will be squared up as per the valuation given in **Annexure 1** (rounded off to the nearest rupee).

4.4 Close out price for bonds

4.4.1 In case of failure to give non rectification/replacement of bad delivery, rectified/replaced bad delivery subsequently reported as re-bad, auction non-delivery, and auction delivery reported as bad delivery, closing out price will be the highest rate prevailing on the Exchange from the first day of the relevant trading period till the day of closing out or the close out mark up of 20% shall be applicable.

4.4.2 In case of non rectification / replacement of company objection and rectified/replaced company objections reported as bad delivery, closing price will be 5% over the official closing price on the auction day.

4.5 Compulsory closing-out of company objections reported against Suspended Members and Surrendering Members

4.5.1 Suspended Members and Surrendering Members shall be allowed to replace the company objection reported against them only in the dematerialised form and not in the physical form.

4.5.2 The non-rectified/replaced shares shall be compulsorily closed out at the 19th day closing price without any mark-up.

The 'Suspended Members/Surrendering Members' shall be intimated by the Exchange/Clearing Corporation from time to time.

4.6 In the case of an auction bad delivery

An auction delivery reported as bad delivery shall be closed out at the highest price prevailing in the Exchange from the day on which the trade was originally executed till the day of closing out or 10% over the closing price on the close out day, whichever is higher and will be charged to the auction seller unless otherwise specified.

4.7 Closing Out for LP Deals

4.7.1 In the case of failure to give delivery

At 20% over the actual trade price

4.7.2 In the case of non rectification/replacement for bad delivery

At 10% over the actual trade price



4.7.3 In the case of non rectification/replacement for objection cases

At 20% above the official closing price in regular Market on the auction day.

ITEM 5: CHARGES AND PENALTIES

5.1. Failure to give Good Delivery:

A processing fee for delayed good delivery or bad delivery will be levied on the value of securities in bad/fake delivery. In case of bad deliveries rectified, delayed good delivery processing charges will be at the rate of 0.09 % per day computed from the day on which securities were originally due to be brought in up to the day on which the securities are replaced/rectified.

In case of bad deliveries not rectified, bad delivery processing charges will be @ 0.09% per day computed from the day on which securities were originally due to be brought in up to

- (i) the day on which the securities are brought in or
- (ii) till auction settlement is completed or
- (iii) where auction is partially successful or not successful and the deal is deemed closed out or
- (iv) When the deal is squared off and the corresponding funds adjustments are completed, whichever is later.

In case of auction bad deliveries and rectified / replaced objection cases which are reported as bad delivery, the penal interest will be 0.09% per day from the rectification date till the date of closing out.

5.2. Incorrect claim for corporate benefits:-

Type of Default	Charges
Wrong claims of dividend, bonus, interest etc.	Rs. 100/- per claim
Same set of shares reported twice under objection	10% of value of shares reported under objection subject to a minimum of Rs. 5,000/- per claim

5.3. Incorrect undertaking

Incorrect undertaking on form 6-I	10% of the value of shares reported under objection, subject to a minimum of Rs. 5,000/- per claim.
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5.4. Late withdrawal of company objection:

Processing fee for late withdrawal at the rate of Rs. 2 per share subject to a minimum of Rs.200/- shall be levied for all withdrawals where a member has not withdrawn the invalid/incorrect objection/corporate benefits claim on the scheduled withdrawal date, for the following reasons:

- a. The shares under objection have not been introduced by the member on the Exchange, however he is not able to produce the delivery slip / delivery details statement on the scheduled withdrawal day.



- b. Where the IM had not approached the Clearing House on the scheduled withdrawal date on account of oversight/mistake.

Members wanting to avail 'late' withdrawals will be required to affix pre-paid coupons for the late withdrawal fee, at the time of reporting the same. Acceptance of such late withdrawals shall be subject to approval only.

Charges for rectification of errors committed by Clearing Members

A processing fee penal charge shall be levied for rectification of error that has been committed by the clearing member. The fee for all such error rectification that results in credit greater than Rs. 1,000 / - to be passed on to the clearing member, would be levied on the clearing member receiving the benefit.

Amount of credit received by the clearing member	Rectification charges to be levied (Amount in Rs.)
Rs. 1000 to Rs. 10,000	100
> 10,000	1000

The processing fee will be required to be paid in advance by the clearing member, by way of a cheque, drawn in favour of 'NSE Clearing Limited'.

ITEM 6: GUIDELINES FOR GOOD / BAD DELIVERY

6.1 In pursuance of Regulation 7.1 of the Capital Market Regulations, it is hereby notified that the Guidelines for Good/Bad Delivery as presented below shall be used as guidelines for determining good/bad delivery.

SEBI APPROVED

GOOD/BAD DELIVERY NORMS

6.1.1 TRANSFER DEEDS

No	Description	Good/Bad
1.	Transfer Deeds in the prescribed form and printed with the words "For the _____ Stock Exchange." Stock Exchange emblem may or may not be printed. Month and year of printing may or may not be put on the reverse of the Transfer Deed.	Good
2.	Mutilated Transfer Deed with the signatures of the transferor, witness, Directors and officer of the Company/ distinctive numbers/any material portion badly torn overwritten, or defaced	
	Typical Cases :	
	A) Material portion defined here only pertains to the material portions at the time of delivery and not prospective one. For a buyer Consideration column, Specimen signature column, Name, Address, Occupation will also be the Material portion.	
	Material portion includes of transferor's name and signature, company name, folio no., certificate number, distinctive nos., number of shares, name and signature of the transferee, specimen signature of transferee	
	B) Transfer Deed torn in the prospective material portion · Torn and pasted with self-adhesive tape on which the required Details can be filled in without any difficulty.	Good
	· Transfer Deed torn in non material portion and held together by a transparent tape	Good
	· Transfer Deed torn end-to-end in any angle.	Bad
3.	Transfer Deeds with correction like erasure, overwriting, alteration or crossing out in the material portion	Good if properly authenticated under

		the full signatures of all the transferor												
	Under noted corrections / alterations are not considered as correction in material portion :													
	A) Minor spelling mistake in the following fields are valid without the transferor's authentication provided the word can be properly identified : a. Name of the Company. b. Number of shares in words c. Names of the Shareholders <table border="0"> <tr> <td>Illustration</td><td>Good</td><td>Bad</td></tr> <tr> <td>Telco</td><td>Teelco</td><td>Tisco</td></tr> <tr> <td>Fifty</td><td>Feefty</td><td>Feeftteen</td></tr> <tr> <td>Ramesh</td><td>Rameesh</td><td>Rajesh</td></tr> </table>	Illustration	Good	Bad	Telco	Teelco	Tisco	Fifty	Feefty	Feeftteen	Ramesh	Rameesh	Rajesh	Good
Illustration	Good	Bad												
Telco	Teelco	Tisco												
Fifty	Feefty	Feeftteen												
Ramesh	Rameesh	Rajesh												
	B) Erasure, overwriting, alteration or crossing out in one or two characters in folio numbers.	Good												
	C) Erasure, overwriting, alteration or crossing out in one or two characters of ' Distinctive Numbers.'	Good if certificate number does contain any erasure, overwriting alteration, or crossing out.												
	D) Erasure, overwriting, alteration or crossing out in one or two characters of ' Certificate Number '.	Good if distinctive number does not contain many erasure, over writing, alteration, or crossing out												
	E) Erasure, overwriting , alteration or crossing out in Number of Shares in figures	Good if Number in words does not contain any erasure, overwriting, alteration, or crossing out.												
	F) Erasure, overwriting, alteration or crossing out in one or two characters in Number of shares in Words.	Good if Number of Shares in Figures does not contain any erasure, overwriting, alteration,												
	G) List of certificates numbers and distinctive numbers and distinctive numbers attached to transfer deed signed by all the transferors	Good												

4.	If the name of the transferor (s) in the share certificate & the name in the transfer deed(s) differs materially.	Bad
	A) Addition or Deletion of 1 or 2 alphabets.	Good
	B) Krishna Chandra Chelura - C C Krishna	Bad
	C) Ashok Gupta - Gupta Ashok	Good
	D) Corporation - Corpn/Corp.	Good
5.	Transfer Deeds signed as 'Choonilal' whereas in share certificate the name is spelt as 'Chunilal'.	Good
	Other than any apparent difference in seller's signature must be accepted.	
	In case of apparent difference like S Rao signing as David.	Bad
	In case S Rao signing as Subhash since the first letter of the signature matches with the initial.	Good
6.	Transferor's signature in English, Hindi or any one of the Scheduled languages in India. Assamese, Bengali, Gujarati, Hindi, Kannada, Kashmiri, Malayalam, Marathi, Oriya, Punjabi, Sanskrit, Tamil, Telugu and Urdu - as per Constitution of India - English Schedule (Articles 314 (I) and 451).	Good
7.	Signature of the Transferor is in an Indian language other than the Scheduled languages of India or when the Transferor has affixed his thumb impression. If attested by any person authorised to attest signatures under the Seal/Stamp of his office	Good
8.	Transfer Deeds in respect of joint holdings signed by all the joint holders in any order. Provided the signatures are against the relative names filled up in the Transfer Deed.	Good
9.	Transfer Deeds without the name of the Company, name(s) of Transferor(s), Folio No., share certificate no., Distinctive no., and number of shares being written.	Bad
10.	In one lot with one Transfer Deed name on one certificate reading as "Ramesh C Talati" and on another certificate as "Ramesh Chunilal Talati" but Register Folios same on both.	Good
	In one lot, separate transfer deeds are required for each registered folio.	Good
	If the transferor's name is identical and folios are different and there is only one transfer deed.	Good

11.	In one lot with one Transfer Deed names on different certificates reading as Ramesh Chunilal Talati and Talati Ramesh Chunilal but Register Folio is same.	Good
12.	Income Tax Authority or Collector signs as Transferor. (Number and Date of the relative Order necessary).	Good
13.	Instead of Executor's signature, his Agent's signature is put on the Transfer Deed. (Number and Date of Registration of Power of Attorney necessary).	Good
14.	Executor's signature without his rubber stamp.(Number and Date of Registration of Power of Attorney necessary).	Good
15.	In the case of Units transfer deed in the name of a Minor and signed by natural Guardian. (In the case of Court Guardian, a court order is required).	Good
	Shares cannot be held in the name of a Minor unless accompanied by Court Order granting permission for sales/purchase which is beneficial to the Minor.	Good – If accompanied by the relevant Court Order for sale.
16.	Unless the transfer deed is duly certified and countersigned by the Official Assignee.	Good
17.	Transfer deeds signed under Power of Attorney where the power given is subject to conditions	Bad
	Transfer deed signed by Director of the Company and Under Board Resolution not mentioned on the front or the reverse of the transfer deed. (Stamp of Introducing member is not required to be affixed on the reverse of the transfer deed)	Good
	Transfer deed signed by an authorised signatory	Good only if PA stamp of the introducing Member is mentioned on the reverse of the Transfer Deed.
	Transfer deed signed by an authorised signatory of a custodian and the PA registration no. is mentioned on face or the reverse of the transfer deed. (Stamp of Introducing member is not required to be affixed on the reverse of the transfer deed)	Good
	Where the transfer deeds are signed by an authorised signatory under a Board Resolution and the stamp UNDER BOARD RESOLUTION is mentioned on the face or the reverse of the transfer deed. (Stamp of introducing member is not required to be affixed on the reverse of the transfer deed)	Good

18.	Transfer Deed signed by a custodian on behalf of a client · In the signature column the custodian does not put the stamp as 'Constituted Attorney' on behalf of the transferor	Bad
	Transfer Deed signed by a Custodian on behalf of the client and in the signature column puts the stamp ' By Constituted Attorney to the transferor ' with the P/A number given on the face or reverse of the TD with the stamp and signature of the custodian. (Stamp of introducing member is not required to be affixed on the reverse of the transfer deed)	Good
19.	Shares sold by FIIs and transfer deed signed by a Custodian on behalf of the FII.(Copy of RBI approval is not required to be attached)	Good
20.	In case of GDR	
	· Photocopies of the RBI approval attached to the deliveries ; OR · If RBI approval number and date is mentioned on the transfer deed and attested by the introducing member	Good Good
21.	Consideration amount and date of execution of the transfer deeds are filled in.	Bad
22.	Transfer Deeds signed by or on behalf of a Company against which liquidation proceedings are pending.	Bad
	· Unless the Transfer Deed is certified and countersigned by the Liquidators.	Good
23.	The name of the delivering broker with his SEBI Registration number and date not mentioned at the back of the Transfer Deed.	Bad
	In case the shares are delivered to the Clearing House by the Custodian and the Transfer deed bears the stamp of Custodian along with the Clearing Number of the Broker on whose behalf the shares are delivered.	Good
	The date should be the pay-in date/ delivery date only.	
24.	Shares held by a TRUST and Signed on the Transfer Deed as 'NAME OF TRUST - PROPRIETOR'.	Bad
	TD signed as "NAME OF TRUST - TRUSTEE"	Bad
	Shares held in the name of a trust, if accompanied by a copy of the resolution or the relevant portion of the trust deed authorising the trustees to transact in securities on behalf of the trust.	Good

25	If shares held are duly registered by the company in the name of the HUF (Shares held by HUF and signed by KARTA)	Good
26	Transferor's signature witnessed by a person but his full name not given. as long as the name and address of the witness are perfectly legible.	Good
27.	Witness name, address and signature is in a language other than English specified by the Ministry of Finance. Assamese, Bengali, Gujarati, Hindi, Kannada, Kashmiri, Malayalam, Marathi, Oriya, Punjabi, Sanskrit, Tamil, Telugu and Urdu - as per Constitution of India - English Schedule (Articles 314 (I) and 451).	Good
	If signed in a language other than specified by the Ministry of Finance.	Bad
28.	Attestation stamp in any one of the Scheduled languages in India. Indian languages: Assamese, Bengali, Gujarati, Hindi, Kannada, Kashmiri, Malayalam, Marathi, Oriya, Punjabi, Sanskrit, Tamil, Telugu and Urdu - as per Constitution of India - English Schedule (Articles 314 (I) and 451).	Good
29.	Transferor's signature attested by a Bank official · only the designation mentioned.	Bad
	· If the name, Designation of the attesting authority signing along with the complete address is given.	Good
30	Attestation by Gram Panchayat or a Surpanch or Village Magistrate or Village Munsiff under his seal.	Good
31.	Signature attested by any person authorised to attest signatures with his full name and address with the Official Seal/Stamp of his office.	Good
32.	Transferor's signature is attested by a Notary Public.(The necessary seal, rubber stamp, adhesive stamps as prescribed for such attestation should be affixed in cases where Notary attestation is required i.e. In cases where Rectification of objections is required due to signature differences).	Good
33.	Transfer Deed is signed by the transferor · Signature is clearly of a name different than the name of the transferor.	Bad Bad

	· If signature is same for two different shareholders under two different Transfer Deeds.	
34.	Marketable lot with more than five transfer deeds. Upto five transfer deeds used to make a marketable lot.	Bad Good
35.	New shares which are issued on prorata basis and old shares standing in the folio and name of same transferor and accompanied by one transfer deed for a marketable lot. (The new share dividend declared for the previous year i.e. the old new compensatory value (ONCV) would be payable on the entire market lot).	Good
36.	Company's name has been changed but it has not been corrected on the share certificate.	Good
37.	Abbreviated name of a Company filled up in the transfer deed.If from the abbreviated name the identity of the company can be ascertained. The name of the Company should be identifiable., e.g. TELCO, TISCO, L&T, etc.	Good
38.	Exact position of TDs to be attached on top of the certificate.TD should be placed on the top of the share certificate.	
39.	Transferor and witness is the same.	Bad
40.	Transfer Deeds in the prescribed form and name of a particular Stock Exchange filled in or not.	Good
41.	Transfer Deed not in the prescribed form.	Bad
42.	Witness and attesting authority identical.	Good
43.	Transfer Deeds bearing signatures of witnesses, the address of the witness being in a different city or town or Centre other than that of Transferor or Transferee.	Good
44.	Prescribed Authority (ROC) seal overlapping and stamped twice.Even if the signature of the Registrar of Companies is partly printed and the date stamp is also partly printed but both the signature and the date should be apparent	Good
45.	The Endorsement of the Prescribed Authority (e.g. Registrar of Companies) bears the same date as the date from which the Register of Members of the Company is closed	Good
46.	If the Endorsement of the Prescribed Authority (e.g. Registrar of Companies) bears a date prior to the date of issue of share certificate or the date of allotment of shares. Provided the Endorsement of the Prescribed Authority bears a date of or after the date from which the Register of Members of the Company closed last.	Good

47	Transfer Deed endorsed by the Prescribed Authority on a date prior to closure of the Register of Members of the Company delivered after the date of closure of Register of Members.	Bad
48	Transfer Deeds accompanying debenture certificates or any other permissible listed security (other than equity) whether date-stamped by the Prescribed Authority or not. Provided for the convertible portion a separate date-stamped Transfer Deed is delivered.	Good
49	Transferor's signature on the transfer deed with the date on which he has signed.	Good
50	Witness is a Non-Resident and the address given is of a foreign country.	Good
51	Distinctive numbers range "To" partly filled in the transfer deed. e.g. 4589201 - 300 etc.	Good
52	In the case of mutual funds, the ROC stamp and signature are missing (except in case of Schemes of Unit Trust of India).	Good
53	Certificates with multiple folios per market lot attached to separate transfer deed (subject to guideline no. 35 above).	Good
54.	Logo of the Stock Exchange on the reverse of the transfer deed missing.	Good
55	Attestation of the transferor's signatures is not mandatory.except in the case where the transfer has been returned by the company due to SIGNATURE DIFFERENCE.	Good
56	Units issued with the terms 'either or survivor', if signed by all holders If signed by any one of the holders	Good Good
57	Transferor's signature on the transfer deed is facsimile signature for Registered custodians.	Good
58.	Certified Transfer Deed Provided the name and address of the Transferor the distinctive numbers of the shares covered by the Transfer Deed and date of certification are given.	Good
59.	Any erasure or alteration in the Certified Transfer Deed. When authenticated by an authorised signatory of the Company.	Good
60.	Certified Transfer Deeds and share certificates delivered in part for bargains in market trading unit.	Good

61	In case of shares under lock in-period, if the transfer deed date is prior to the lock-in period last date but the date of introduction into the market is after the last date of lock-in period. If the transfer deed date is prior to the lock-in period last date and the date of introduction into the market is before the last date of lock-in period.	Good Bad
62.	Some companies allot record numbers for shares issued by them apart from distinctive number ranges. For these shares, if record number is filled up along with distinctive number ranges on the transfer deed.	Good
62A	If only the record number has been filled up instead of distinctive number ranges on the transfer deed.	Bad
62B	Transfer deeds (dated June 01, 1997 and thereafter) bearing rubber stamps on the reverse thereof other than those of members of the stock exchanges/clearing house/clearing corporations, SEBI registered sub-brokers and Remisiers registered with the stock exchanges.	Bad

6.1.2 SHARE CERTIFICATES

No	Description	Good/Bad
63	Name of the company or emblem is not readable on the common seal or there is no common seal on the share certificate.	Good
64	The last date for payment of call has expired and the call has not been paid or if the call has been paid, the necessary Call Receipt has not been attached. The call payment receipt with the stamp of the Bank before or on the due date if attached to the securities good delivery for three months from the last date of call payment or next book closure announced by the company whichever is later. All call payment receipts after due date must be endorsed as ' cheque / draft realised ' by the Bank / Co / Registrars. Where the closure of the register of members fall within the period of 3 months from the due for payment of call money, call money receipt valid until the closure of Register of Members occurring after the first such closure	Bad Good. Good Good
65	All securities with stickers issued by the companies in lieu of endorsement	Good

66	If call money paid but not endorsed on share certificate even after the book closure but transfers affected after the call payment date.	Bad
67	If the final call is endorsed but the initial or the initial and the second call not endorsed. (i.e. if marked "FULLY PAID")	Good
68	In case of fully convertible debentures, after the debentures have been converted into equity, if the call money endorsement has been done only for the equity portion and not for the debenture portion or vice versa.	Good
69	Call paid endorsements made by the company with call amount and signature of the Authorized Signatory with or without the Rubber stamp of the Company and date of payment of the call.	Good
70	In the case of partly paid shares, when a call has been made but not paid and delivery effected during the period of ten days before the last date fixed for payment.	Bad
	If the call receipts are attached to the documents	Good
71	Application Receipts and Call money receipts not bearing bank stamps and payment details .	Bad
72	Any significant correction, erasure, overwriting, crossing out or alteration in the quantity of the shares, in the last registered holders name or in any material particulars on the share certificate.	Bad
	Unless the Authorised Signatory who has signed on the certificate, authenticates the correction Or the correction is initialed and authenticated by any other officer under the Company's rubber stamp.	Good
73	Certificates badly torn as is not to be in a deliverable condition or share certificate torn through and through or badly torn as to obliterate or render illegible or create the impression of cancelling the numbers or directors or other signature or the date or any other particulars or if it is written upon or damaged or mutilated by advertisements, printing, rubber stamp or otherwise or if a material part of the certificate be torn out or cut off.	Bad
74	Share certificates defaced or mutilated in portion:	Bad
	The following will be considered as material portion in the case of share certificate:	
	(I) Share certificate torn end to end and pasted with transparent self-adhesive tape	Bad
	(ii) Where shares have been transferred to a new holder and if torn at the original holders name portion	Good
	(iii) Folio number and name overwritten in one or two characters and not authenticated by the authorised signatory	Good
	iv) If the share certificate is torn at the company name portion but is decipherable	Good
	(v) Corrections in transfer Number or Date of transfers, if legible and not authenticated.	Good

	vi) Share Certificates with bar codes not concealing any material information.	Good
75	If the name of the Company has been disfigured in the body of the share certificate so as to affect it materially.	Bad
	If the name of the company is identifiable.	Good
76	Certificates in the case of UNITS discharged by the transferor for purpose of repurchase and then cancelled by him and initialed.	Bad
77	Share certificate contains one name but the transfer deed consists of two signatures.	Bad
	If both the signatures on the transfer deed are identical in nature or can be identified as signature of the same person. If the transferor has signed twice but has struck off the 2nd signature	Good
78	Share certificate contains name of one transferor but transfer deed contains two names and signatures respectively.	Bad
79	Preferential/promoters quota shares under lock-in period delivered which are not transferable.	Bad
80	Share certificate issued without the signature of Secretary/Authorised signatory. If the shares are transferred subsequently and the authorised signatory has signed against such transfer.	Bad Good.
81	Signature missing in the initial column but signed by Authorised signatory in the required column on the reverse of the certificate.	Good
82	Endorsement effected on the reverse of the certificate and struck off and again endorsed.	Good subject to proper authentication by the Company by putting a round stamp of the Company.
83	Certificate with company's old registered office crossed out and new address stamped without authentication.	Good
84	Certificate without mentioning the place of issue.	Good
85	Revenue stamp affixed on the certificate concealing any material portion of the certificate. Provided any material portion like locking period date, NRI details are not affected	Good

86	Revenue stamps affixed/impressed by the Company on the share certificate has come off.	Good
87	Any alteration or erasure or correction without initials in the transfer endorsement on the back of the share certificate as for example made in the year 1960 and subsequently the shares have again been transferred by the Company, say in 1961.	Good
88	Share certificates with irrelevant or extraneous rubber stamp or writings on the scrip. Provided the rubber stamp or the writings does not affect any material portion of the scrip.	Good
89	Increase or decrease of the Capital and if the certificate does not carry the endorsement on the face of the certificate.	Good
90	Absence of holder's discharge on the Letter of Allotment.	Good
91	Share Certificate and Transfer Deed not attached together.	Bad
92	Shares standing in the name of Non-Resident Individuals. Provided the declaration stamp as per the RBI guideline is affixed and countersigned by the introducing member	Good
93	Name of the holder printed in two lines which looks like joint holding or one line of address printed and looking like second holder.	Good
94	Lock in period mentioned in the certificate, without specific date of release of lock in.	Bad
95	Shares issued in the name of Sole Proprietor/ Partnership firm signed by the Proprietor/Partner. Units/debentures issued in the name of Sole Proprietor/ partnership firm signed by the Proprietor/partner	Bad Good
96	In case the shares of a company are not pari passu with the existing equity shares of the company in two financial years then new share dividend declared for the previous year i.e. the old new compensatory value(ONCV) for two years has to be paid. The full dividend declared will have to be paid (interim + final)	

6.1.3 MISCELLANEOUS

No.	Description
97	Validity period of Company Objection by the last buying broker to be notified to the exchange/introducing broker is 12 months from the date of the objection memo.
98	Objections must be accompanied with Share Certificates.
99	Shares lodged for transfer after book closure (but before one year from the date of stamping the transfer deed) are returned under objection can be lodged as company objection.
100	Where the shares have been duly transferred by the company in the name of the transferee, and thereafter the company sends a letter informing transferee that the shares have been transferred

	based on fraudulent documents, such cases can be lodged as company objection subject to the following conditions and procedure : · In cases where the company has transferred certificates which are fake and later sends a letter informing that the shares have been transferred on fraudulent certificates, such cases will NOT be treated as company objections and company will be responsible for the transfer. · In cases where the shares are under stop transfer, stay order, non transferable (lock - in period) or shares are partly paid and the company has transferred the shares and later sends a letter informing that the shares have been transferred on fraudulent documents, such cases will NOT be treated as company objections and the company will be responsible for the transfer. · In cases where the certificates are genuine but the transfer deed is forged (i.e. the company has transferred the shares in good faith) the shares can be accepted as company objection. In such cases the company should necessarily enclose the copies of both sides of the transfer deeds based on which shares were transferred by the company in favour of the holder and which later on has been found to be based on forged documents, and all subsequent transfers thereafter alongwith the objection. Procedure : (In order to simplify the understanding of the procedure, the following illustration has been used : A -- > B -- > C -- > D -- > X -- > Y -- > Z The shares were first sold through 'A' in the market. After passing through 'B' and 'C' the shares were lodged by 'D' to the company for transfer. After receiving the shares duly transferred from the company in his name 'D' sold the shares in the market. These shares after passing through 'X' and 'Y' are finally sent by 'Z' to the company for transfer in his / her name. After receiving the shares from the company duly transferred in his name, 'Z' has received a letter from the company stating that the shares transferred in the name of 'D' were based on fraudulent documents. · 'Z' will report the objection along with the company objection against 'D' · 'D' will rectify /replace the shares within 21 days as per the BDC procedures · 'D' may in turn lodge the bad delivery for rectification through the BDC against 'A' The validity period of reporting such cases will be 36 months from the date of latest transfer by the company (in the above example 36 months from the date the shares were transferred in the name of 'Z'). The company will also furnish copies of both sides of transfer deed based on which shares were transferred in favour of 'Z' and 'D' along with the objection memo.
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101	In case of joint holding, and in the event of death of any of the holders, transfer can take place on the basis of the death certificate accompanying the transfer deed only for a period of two years from the date of the death or ensuing book closure, whichever is later. The Introducing member of a recognised Stock Exchange may certify / attest copy of the death certificate and also issue an identity certificate in case where the name of the deceased on the share certificate is not identical with the name of the death certificate.
102	While rectifying objections due to signature differences, a fresh signature by the transferor along with attestations is mandatory if the same transfer deed or a fresh transfer deed along with attestation is mandatory. Clarification : Members are required to submit fresh transfer deeds duly attested for all signature difference cases (even in case of signature difference of authorised signatory, fresh transfer deed signed by a different authorised signatory also needs to be attested).
103	In case Rights/Bonus shares tendered as corporate benefits are reported as bad delivery, if it is odd lot, the value of shares based on the rate prevalent on the day of reporting bad delivery will be paid.
104	Rectification/replacement of transfer deed under objection should be in market lot only (even if transfer deed under objection is submitted in non-market lot)
105	If Jumbo transfer deed is submitted as company objection, original transfer deeds need not be returned by the receiving member
106	When documents are returned under signature difference, the transfer deed can be attested by the introducing member. If the introducing member is a corporate, the Director or authorised signatory can attest the transfer deed, under his company's stamp, with SEBI Registration Number .
107	For reporting as company objections, the transferee portion of the transfer deed should be duly filled in.
108	For reporting fake/forged shares as company objection, the following documents are required: A. If they are returned as objection from the company due to the above reason : · company objection memo stating that the shares are fake/forged · copies of both sides of the transfer deeds · copies of both sides of the share certificates B. Otherwise one of the following documents are required : · public notice given by the company/registrar · notification from any stock exchange · letter of intimation from the company to stock exchange
109	For reporting missing/lost/stolen shares as objection the following documents are required: A. If they are returned as objection from the company due to above reason : · company objection memo stating that the shares are missing/lost/stolen accompanied by a copy of Court Order or FIR or copy of acknowledged police complaint · copies of both sides of the transfer deeds · copies of both sides of the share certificates B. Otherwise one of the following documents are required :

	· public notice given by the company / registrar · notification from any stock exchange · letter of intimation from the company to stock exchange. Clarifications : 1. In cases where duplicate shares have been issued to a third party under the provisions of Section 108 (1) A of the Companies Act, the company should also provide the name and address of the third party to whom the duplicate shares have been issued along with the date of request for duplicate shares by the third party. 2. In cases where the companies have issued duplicate certificates for missing/lost/stolen shares, the receiving member is not required to submit FIR/ court order copies, while reporting company objections.
110	Attestation is required where signature of transferor is in an Indian language other than the Scheduled languages in India or when the transferor has affixed his thumb impression (guideline no. 7). In other cases, attestation is compulsory only when shares come under objections due to signature difference. Hence guideline Nos. 28, 29, 30, 31 & 32 apply only to transfer deeds which come under objection due to signature difference. In cases where the seller delivers the shares in market lots but the receiving member lodges the shares for transfer with a jumbo transfer deed and the receiving member is not in a position to return all the original transfer deeds submitted with each market lot whilst reporting company objection, the receiving member is required to give an undertaking indemnifying the introducing member in the event of the said original transfer deed(s) being misused at any future date in the prescribed form 6J.

6.1.4 ADDITIONAL GOOD/BAD DELIVERY NORMS

S.No.	Description	Good/Bad
1.	Securities with transfer deeds bearing the name/rubber stamp of the defaulter/surrendering member/expelled member as an introducing member/delivering member on the Exchange	Bad
2.	Securities with transfer deeds bearing the name/rubber stamp of defaulter of some other exchange as an introducing/delivering member and notified as bad delivery by the Exchange	Bad
3.	Delivery of underlying shares of GDR/ADR in physical mode	Bad
4.	Delivery of shares by institutional investors viz. domestic financial institutions, banks, mutual funds, pension funds, foreign institutional investors and overseas corporate bodies in physical mode after a specified date	Bad
5.	Delivery of shares of a scrip by any investor, falling under the list of compulsory trading and settlement in demat mode in Regular Market, after a specified date	Bad

6.	Delivery of shares by an individual/HUF in LP Market exceeding 500 shares on a trade day	Bad
7.	Delivery of shares by any person other than individual/HUF in LP Market	Bad
8.	All share certificates bearing the stamp "surrendered for dematerialisation"	Bad
9.	Validity of objection where SEBI Approved Good/Bad Delivery Norm 97 and Norm 100 are applicable	Norm 97 is enforceable



ITEM 7: FORMAT OF MEMBERS STAMP

In pursuance of Regulation 6.12.1 of the Capital Market Regulations, members are required to affix a stamp bearing the name and SEBI registration number (Code) of the clearing member and other details on the reverse of the transfer form in respect of the securities delivered to the clearing house. Members are required to use one of the formats specified below.

The formats of the stamp to be affixed on the reverse of the transfer form are given below:

Format 1

Member Name :

SEBI Reg. No. : Pay-in Date :
Settl.Type & No. : Client A/c. No.:

Format 2

Member Name :

SEBI Reg. No. : Pay-in Date :
Settl.Type & No. :

Delivery No. : Client A/c. No. :

The dimensions of the stamp shall not exceed 4 inches by 2 inches.

Members are required to use either Format 1 or Format 2 as given above for all securities delivered through the clearing house. All details prescribed in Format 1 and Format 2 are mandatory with the exception of the details pertaining to Client A/c. no. which is optional. In case members are not using the Client A/c. no. field, the same has to be filled in as 'XXXX'.

Members proposing to use Format 2 are required to intimate the same to the clearing house in writing failing which it shall be assumed that they shall be using Format 1.

Members are required to give seven days prior notice to the clearing house in writing in case they propose to change from one format to another at a future date.

Any violation in the use of the above formats shall be treated as bad delivery.

ITEM 8: DELIVERY UNITS

In pursuance of Regulation 7.6.1, 7.6.2 and 8.1 of the Capital Market Regulations, delivery units are prescribed as under:

8.1 Delivery unit for Regular Market Deals

Delivery unit for Regular Market Deals in non-depository (physical) shall be the lot size prescribed for each security of the Capital Market Segment of the NSE.

8.2 Delivery in prescribed units for Regular Market Deals in Non-Depository Mode

One certificate for the exact quantity of the delivery unit or two or more certificates making up in the aggregate the delivery unit accompanied by one or more transfer deed subject to not more than five transfer deeds for the exact delivery unit shall be delivered in settlement of settlement obligations in securities for the Regular Market Deals.

8.3 Delivery unit for LP Market Deals

Delivery unit for LP Market Deals shall be equivalent to the size of the deal or 500 shares, whichever is lower.

8.4 Delivery in prescribed units for LP Market Deals

One certificate for the exact quantity of the delivery unit or two or more certificates making up in the aggregate the delivery unit accompanied by one or more transfer deed subject to not more than five transfer deeds for the exact delivery unit shall be delivered in settlement of settlement obligations in securities for the LP Market Deals.

ITEM 9: BAD DELIVERY CELL

In pursuance of Regulation 10 and 12 of Capital Market Regulation, procedures for handling intra exchange and inter Exchange Company objections through Bad Delivery Cell (BDC) are given below:

Contents:

9.1: Procedure for handling Local Exchange Objections

- 9.1.1 Procedure to be followed by the Member for reporting Local Exchange Objections to the BDC of the local exchange
- 9.1.2 Incorrect reporting of Company Objections
- 9.1.3 Non Rectification of Shares or Bad delivery of rectified/replaced shares submitted Under Objection.
- 9.1.4 Second Time Objections.
- 9.1.5 Corporate Benefits

9.2: Procedure for handling Inter Exchange objections

- 9.2.1 Procedure to be followed by a Member for reporting Inter Exchange objections to Bad Delivery Cell (in case the shares have been transacted on more than one exchange).
- 9.2.2 Incorrect reporting of Company Objections
- 9.2.3 Non Rectification of Shares or Bad delivery of rectified/replaced shares submitted Under Objection.
- 9.2.4 Second Time Objections.
- 9.2.5 Corporate Benefits.

9.3: General Instructions.

Terminology:

The terms used to explain the procedure for reporting objections to Bad Delivery Cell are defined below:

BDC	Bad Delivery Cell
First Introducing Exchange (FIE)	The exchange where the shares were first introduced
Local Exchange (LE)	The exchange where the shares were traded for the last time before they were sent for transfer to the company.
First Introducing Member (FIM)	The member who has introduced the shares on the First Introducing Exchange.
Last Introducing Member (LIM)	The member who introduced the shares on the local exchange
Receiving Member (RM)	The last member of the local exchange who has finally received the shares before sending them for transfer to the company.
Previous Member (PM)	The member from whom LIM purchased the shares. (i.e. the member who has delivered the shares to the LIM)

9.1. Procedure for handling Local Exchange Objections

9.1.1 Procedure to be followed by the Member, for reporting Local Exchange (LE) objections to the BDC, where, the RM and the FIM are of the same exchange.

1. The shares under objection are required to be lodged by the RM of the LE with the BDC in the prescribed form BDC-1A. Claims for corporate benefits (if any) should also be made in Form BDC- 1A. RMs will be required to report such objections to the BDC on the days specified by the exchange (see schedule)

2. The following documents are required to be lodged:

- Form BDC - 1A in triplicate
- Original Transfer Deed
- Share Certificates
- Original Company Objection Memo or Certified copy of the memo.
- In case of fake / forged /stolen / missing shares, all documents as given in SEBI Good /Bad Delivery guidelines no. 108 / 109. (as per Item 6)

3. All the documents as given in point 2 are required to be lodged by the RM with the BDC in a sealed plastic pouch. Form BDC-1A is required to be submitted in triplicate, of which one copy should be attached on the pouch, and the remaining two copies should be attached to the documents and placed inside the pouch.

4. The BDC will give an acknowledgement to the RM on the third copy of Form BDC - 1A which is attached outside the pouch. This acknowledgement will be given by using a rubber stamp and will bear the words “subject to verification / counting ”.

5. The BDC will retain one copy of Form BDC - 1A for its records, while the copy of Form BDC - 1A attached to the documents will be handed over to the FIM.

6. If all the shares (pertaining to the same company), have been introduced by the same FIM, then the RM must report this as one objection (i.e. in one form BDC-1A). On the other hand, if the shares have been introduced in the exchange by more than one FIM, then the RM must report the objections separately for each FIM using a separate form BDC-1A and in separate pouches.

7. The BDC will allot a unique serial number (BDC Inward No.) to each objection case reported by the RM.

8. The BDC will verify/count the documents enclosed by the member. If the contents of the pouch are not in order, the same will be returned to the RM of the exchange.

9. a. In the event that the BDC is not equipped to carry out the verification/counting the BDC will sort the documents first introducing member wise and handover the documents to the FIM within 24 hours of receipt of such objections.

b. The FIM will count the securities on the counter and give an acknowledgement to the BDC for the number of securities received. The verification for the correctness of the objection will be done later. During the process of verification, if the FIM finds that the objection is incorrect, he will return the objection to the BDC within seven days along with form BDC-3A. The BDC will give an acknowledgement on form BDC-3A to the FIM.

c. If the BDC is satisfied with the claim of the FIM regarding the invalidity of the objection, then the documents will be returned to the RM. If the BDC finds that the objection is valid then the FIM will be required to accept and rectify the objection.

10. The BDC will sort all the objections received, in the order of FIM.

11. The BDC will forward the pouch containing the objections to the FIM within three days of receipt of such objections. The FIM will acknowledge the receipt of such objections by affixing his rubber stamp and initials on the copy of Form BDC - 1A retained by the exchange. The BDC will stamp the date by which the shares are to be rectified or replaced by the FIM (i.e. 21 days from the date of submitting objection to FIM). The stamp will be put on form BDC 1A in a different colour while giving acknowledgement copy to the FIM.

12. The FIM will enclose the following documents while rectifying / replacing the shares under objection.

- Prescribed Form BDC - 2A in triplicate
- Rectified / replaced shares
- Benefits (if any) due
- Copy of Form BDC - 1A
- Copy of the company objection memo
- Cheque for value of transfer stamps and/or corporate benefits

13. The FIM will hand over the documents mentioned in point 12 above in a plastic pouch on the rectification day to the BDC. The BDC will return one copy of Form BDC - 2A to the FIM, acknowledging the receipt of rectified shares by affixing a rubber stamp bearing the words " subject to verification/counting ". One copy of Form BDC - 2A will be retained by the BDC and the last copy of Form BDC - 2A along with the rectified documents will be returned to the RM.

14. In the event of closeout, the cheque shall be in favour of the RM who has reported this objection to the BDC for rectification.

15. The BDC will handover the rectified/replaced shares/ cheque and corporate benefits to the RM within seven days of the rectification day.

16. If the FIM fails to rectify / replace the shares under objection by the prescribed rectification day the exchange will auction/close out the transaction as per the closeout procedure laid down in Para 17.3.1.

9.1.2 Incorrect reporting of Company Objections

1. If the FIM finds that the objection /corporate benefits has been reported wrongly against him, the FIM will report such cases to the BDC by filling in form BDC - 3A and will return the shares received under objection to the BDC along with copy of form BDC 1A.
2. If no such objection has been raised by the FIM within seven days of receiving the objection, it will be understood that the FIM has accepted the objections / corporate benefits reported against him and will be required to rectify / replace the shares by the rectification day.
3. The BDC will return the shares wrongly reported as objection back to the RM.
4. In case of invalid claim for Corporate Benefits the FIM must submit only the form BDC - 3A duly authorised by the BDC official (Verification Officer) of the Exchange along with a copy of form BDC - 1A. In such cases the FIM shall retain the shares and rectify the same within the stipulated time. The BDC will verify the validity of claim for Corporate Benefit. If the claim is found to be invalid, the BDC will forward one copy of form BDC-3A to the RM.

9.1.3 Non Rectification of Shares or Bad delivery of rectified/replaced shares submitted Under Objection

1. If the RM finds that the shares received after rectification or replacement are not good delivery, the RM will report such cases in prescribed form BDC - 4A (in triplicate) to the BDC along with a copy of Form BDC-1A and 2A within 48 hours of receipt of such shares.
2. If the RM finds that the benefits claimed by him are not settled then the RM will accept the rectified shares and will report only the unsettled claim to the BDC.
3. The BDC will verify the shares/benefits and if the shares/benefits are found to be bad delivery/unsettled then the BDC will straightaway close - out such cases (without going through auction) as per the closeout procedures laid down Para 17.3.1. The FIM will be intimated that the deal is being closed out and that his account will be debited accordingly.

9.1.4 Second Time Objections

1. In the case where same shares are rectified and if the rectified shares are again returned under objection by the company these shares will be deemed as "Second time objections" and the shares will be straightaway closed out (without going through the auction process) as per the closeout procedure in Para 17.3.1. However, in the cases where shares have been replaced or procured under auction and these shares again come under objection, these shares will not be

considered as second time objections and will be treated as fresh objections and dealt with accordingly.

2. The RM will report the shares under second time objection to the BDC in the form for second time objections. Form for Second Time Objections will be the same format as BDC - 1A/1B but will be of a different colour (pink colour) and have the words “SECOND TIME OBJECTION” written in bold on the top of the form.

3. The following documents are required for reporting second time objections.

- Fresh copy of form for Second Time objections (in triplicate)
- Transfer deed and share certificates returned by the company
- Company objection memo
- A copy of Form BDC - 1A and 2A which have been used for reporting the first time objection.

4. The documents mentioned in point three above are required to be submitted in a plastic pouch.

5. All the Second Time objections will be straightaway closed out without going through the auction process (see close out procedures in Para 17.3.1)

9.1.5 Corporate Benefits

1. Members are required to claim corporate benefits while submitting the bad delivery to BDC in form BDC - 1A. Once the claim for benefits has been made by a member, the member cannot refuse to accept the corporate benefits.

2. If the market rate of the corporate benefit is less than the cost of procurement of the benefit then such benefit may not be taken up for settlement.

3. If the member is not in a position to submit the corporate benefit in the form of shares then he should submit a cheque as per the valuation given in **Annexure 1** along with form BDC - 2A.

4. Rectified/replaced shares shall be accepted by the BDC only if they are accompanied with the corporate benefits (either in the form of shares or equivalent value in the form of cheque in favour of the receiving member) claimed as per form BDC-1A.

9.2 Procedure for handling Inter Exchange objections.

9.2.1 Procedure to be followed by a Member for reporting Inter Exchange objections to BDC (in case the shares have been transacted on more than one exchange)

The procedure has been split into two parts:

In Part 1 the RM will approach BDC of LE and submit his objections using form BDC-1A, which will have to be rectified by the LIM as per the procedures laid down for handling local exchange objections.

In the Second Part, LIM may opt for any of the following two options:

Option 1: In case of Inter Exchange objections the LIM may handover the documents under objection to the PM (who has delivered the shares to him) directly without going through the BDC.

Option 2: LIM can approach the BDC of the LE for rectification / replacement of the shares under company objection. In that case the BDC of LE will forward the shares to the BDC of the FIE who will in turn forward the same to the FIM. The detailed procedure in case of Option 2 will be as under:

1. The shares under objection are required to be lodged by the LIM with the BDC of the LE in the prescribed Form BDC - 1B in quadruplet. Claims for corporate benefits (if any) should also be made in Form BDC- 1B.

2. The following documents are required to be enclosed.

- Form BDC - 1B (in quadruplet)
- Original Transfer Deed
- Share Certificate
- Company Objection Memo or Certified copy of the memo.
- In case of fake / forged /stolen / missing shares, all documents as given in SEBI Good /Bad Delivery guidelines no. 108 / 109.(as per Item 6)

3. Two sets of photo copies of the documents mentioned in point 2 above are required to be submitted at the time of reporting of objection. One copy of this set will be retained by the BDC of LE. The second set along with the original documents will be forwarded to BDC of FIE.

4. All above documents are required to be lodged with the BDC of LE in a sealed plastic pouch. The original documents along with one set of photocopies should be enclosed in one pouch, while the second set of photocopies should be enclosed in a separate pouch. An additional copy (fourth copy) of Form BDC - 1B will be attached outside the pouch containing the second set of photocopies.

5. The BDC of LE will give a subject to verification/counting acknowledgement to the LIM on the fourth copy of Form BDC - 1B by affixing a rubber stamp.

6. The BDC of the LE will retain the pouch containing one set of photocopies for its records, while the pouch containing the original documents and one set of photocopies will be forwarded to the BDC of the FIE after verification of the objections.

7. The members are required to report objections pertaining to shares of different companies/different FIMs separately (i.e. each pouch shall contain one objection pertaining to one company and one introducing member).

8. The BDC of LE will affix a unique serial number called the BDC inward number on Form BDC-1B. The BDC inward no. will be an eight digit reference serial no. The first two digits will be the exchange code of the LE followed by a six digit serial number. All future communications pertaining to an objection should be done by using the BDC Inward No. as the reference number.

9. The BDC of LE will verify/count the documents enclosed by the member. If the contents of the pouch are not in order, the same will be returned to the LIM.

10. The BDC of the LE will sort all the objections received, in the order of the first introducing exchange. All objections pertaining to the FIE will be sent in one parcel to the FIE along with a list of all objections enclosed.

11. The BDC of the LE will forward the pouch containing the objections (along with original transfer deed, share certificate, company objection memo, other documents and one set of photocopies of all the documents) to the BDC of the FIE within seven days of receipt of such objections.

12. The BDC of the FIE will verify / count the contents of the pouch received from the BDC of the LE before handing over the same to the FIM.

13. The BDC of FIE will hand over the objection to the FIM on the day specified by the exchange (as per the objection schedule followed by the exchange). The BDC of the FIE will retain the second set of photocopies for its reference after obtaining an acknowledgement on the copy of Form BDC - 1B from the FIM. The FIM is required to rectify/ replace the shares within 21 days of receipt of shares under objection. If the FIM fails to rectify/ replace the shares within 21 days, the first exchange will auction/close-out the shares as per the procedure laid down in Para 17.3.1.

14. The FIM will enclose the following documents while rectifying / replacing the shares under objection.

- Prescribed Form BDC - 2B (four copies)
- Rectified / replaced shares
- Benefits (if any) due
- Copy of Form BDC - 1B
- Copy of the company objection memo
- Demand draft for value of transfer stamps or benefits

15. The FIM will hand over the documents mentioned in point 14 above in a plastic pouch on the rectification day to the BDC of the FIE. The BDC of the FIE will return one copy of Form BDC - 2B to the FIM after giving a subject to verification/counting acknowledgement by affixing a rubber stamp on Form BDC - 2B. One copy of Form BDC - 2B will be retained by the BDC of FIE and the rectified documents along with third and fourth copies of Form BDC - 2B will be returned to the BDC of the LE.

16. BDC of FIE will verify all the documents and return the rectified/replaced shares/ demand draft/pay order and corporate benefits back to BDC of LE within seven days of rectification/replacement.

17. BDC of LE will hand over the rectified/replaced shares/demand draft for transfer stamps / close-out amount and corporate benefits back to LIM after verification.

18. The LIM will duly acknowledge the rectified shares received by affixing the rubber stamp on the copy of Form BDC - 2B retained by BDC of last exchange.

19. The demand draft/pay order shall be in favour of the LIM.

20. In case of close-out by the exchange, the BDC of the FIE will have to collect the demand draft/pay order from the FIM, in favour of the LIM and forward the same to the BDC of the LE.

9.2.2 Incorrect reporting of Company Objections

1. If the FIM finds that the objection has been wrongly reported, the member should report the invalid objection by submitting form BDC-3B in quadruplet along with a copy of form BDC - 1B and the shares received to BDC of FIE. This should be done within a period of seven days from the date of receipt of such objections, failing which it will be understood that the FIM has accepted the objections / corporate benefits reported against him and will be required to rectify / replace the shares by the rectification day or else the exchange will auction/close-out the shares as per the close out procedure in Para 17.3.1.

2. In case of invalid claim for Corporate Benefits the FIM must report such cases to the BDC of the FIE by submitting form BDC - 3B in quadruplet along with a copy of form BDC - 1B within seven days of receipt of the claims . In such cases the FIM shall retain the shares and rectify the same within the stipulated time. The BDC of the FIE will verify whether the claim for Corporate Benefit is invalid, before forwarding the forms BDC - 3B and BDC-1B only to the BDC of the LE.

3. BDC of FIE will verify the validity of the objections raised by the FIM and return the shares back to BDC of LE who in turn will verify the objections received and will hand over the shares to the LIM along with a copy of the form BDC - 3B and BDC-1B.

9.2.3 Non Rectification of Shares or Bad delivery of rectified/replaced shares submitted Under Objection.

1. If the LIM finds that the shares received by way of rectification or replacement are not good delivery, the LIM will report such cases in the form BDC-4B (in quadruplet) to the BDC of the local exchange along with a copy of Form BDC - 1B and 2B within 48 hours of receipt of such shares.
2. If the LIM finds that the benefits claimed are not correctly settled then the LIM will accept the rectified shares and will report only the unsettled benefits to BDC of the LE.
3. The BDC of the LE will verify these shares/benefits and if the shares/benefits are found to be bad delivery/unsettled then the BDC of the LE will report such cases to the BDC of the FIE within a period of seven days from reporting of such cases. The BDC of the FIE will verify the claims and in case of valid claims, will straightaway close-out such cases (without going through the auction process) as per close out procedures in Para 17.3.1. The FIM will be intimated that the deal is being closed out and that his account will be debited accordingly.

9.2.4 Second Time Objections

1. In the case where same shares are rectified and if the rectified shares are again returned under objection by the company these shares will be deemed as "Second time objections" and the shares will be straightaway closed out (without going through the auction process) as per the closeout procedure in Para 17.3.1. However, in the cases where shares have been replaced or procured under auction and these shares again come under objection, these shares will not be considered as second time objections and will be treated as fresh objections and dealt with accordingly.
2. The LIM will report the shares under second time objection to the BDC of the LE in the form for Second Time objections. The form for such objections will be of the same format as that of Form BDC - 1B but the form will be of a different colour (pink colour) and the words "Second time objection" will be written in bold on the top of the form.
3. The following documents are required for reporting second time objections.
 - Transfer deed and share certificates returned by the company
 - Company objection memo
 - Second Time Objection form (in quadruplet)
 - A copy of Form BDC - 1B and 2B which have been used for reporting the first time objection.
4. The documents mentioned in point three above are required to be submitted in a plastic pouch.

5. The BDC of the LE will forward the shares under second time company objections to the BDC of the FIE. The BDC of the FIE will, on receipt of second time company objections, straightaway close-out such shares (without going through the auction process) as per the close out procedures in Para 17.3.1 and forward the demand draft/closeout for the close-out amount to the BDC of the LE who will in turn forward the same to the LIM.

9.2.5 Corporate Benefits

1. Members are required to claim corporate benefits while submitting the bad delivery in form BDC - 1B. Once the claim for benefits has been made by a member, the member cannot refuse to accept the corporate benefits.

2. If the market rate of the corporate benefit is less than the cost of procurement of the benefit then such benefit may not be taken up for settlement.

3. If the member is not in a position to submit the corporate benefit in the form of shares then he should submit a demand draft as per the valuation given in Annexure 1 along with form BDC - 2B.

4. Rectified/replaced shares shall be accepted by the BDC of the FIE only if they are accompanied with the corporate benefits (either in the form of shares or equivalent value in the form of demand draft/pay order in favour of the LIM) claimed as per form BDC-1B.

9.3 General Instructions

1. The exchange should arrange for well equipped and trained manpower to carry out the activities of the BDC, further it should have a verification officer who will decide the validity of objections. Since the quality of decision is critical, the verification officer should be a senior qualified person.

2. The plastic pouches to be used for reporting objections should be of good quality and transparent so that the contents can be viewed from outside.

3. The BDC forms should be placed on top of all documents inside the pouch so that the details on the form are clearly visible from outside the pouch.

4. Members/ stock exchanges should strictly adhere to the formats of the BDC forms.

5. In case the BDC of the last Exchange does not receive the rectified/replaced shares or the close-out amount within the specified time frame, such cases should be referred to the Inter Exchange Arbitration Panel.

6. The Exchange should maintain a register which would contain the details pertaining to all objections reported to the BDC. Separate register should be maintained for local and inter exchange objections.

7. The Exchange should forward to SEBI monthly status reports giving details on the objections received, objections resolved, objections referred for arbitration, value of objections, reasons for objections, list of companies and Registrar and Transfer agents related to the objections reported. The above details may be incorporated into the Register.
8. Stock exchanges should get into a contract with a reliable courier agency for couriering objection documents from one BDC to the other.
9. Stock exchanges are also required to arrange for adequate insurance covers for the documents which might be reported as lost in transit.
10. In cases where odd lot shares reported as objection are not rectified, such cases will be closed as per close out procedures.
11. In case the shares reported as objection fall in the no delivery period, then such shares will not be rectified within 21 days but will become due for rectification only on expiry of the no delivery period.
12. The members delivering the rectified shares should ensure that the shares are good delivery as per the Good/Bad delivery guidelines issued by SEBI. The rectified shares should have a new transfer deed so that the party receiving the rectified shares can sell the rectified shares in the market if he so desires, and not necessarily send the shares for transfer back to the company.
13. BDC will verify the validity of all objections being sent for rectification or being received after rectification in case of inter-exchange objections.
14. In case shares are lodged after Book Closure or Record Date and such shares are returned under company objection then such objections can be reported to the BDC but no claim can be made for Corporate Benefits accruing from such shares. Claim of corporate benefits will be considered only as request matter.
15. In case it is not possible to attach the original objection memo, a copy of the memo duly certified by the receiving member should be used.
16. In case where the FIM is the member of an exchange who has put first stamp on the transfer deed, and he has entered into a trade through a member of another exchange (meaning that the FIM has a relationship of client to the second introducing member), in such cases the objection should be reported against the second member and not against the FIM.
17. In case of defaulters, 25 % of the total proceeds recovered from the defaulter should be kept aside for a period of three years from the date of declaring him a defaulter to meet any future liability arising on account of bad delivery of shares introduced by defaulting member.

18. Members may note that the relevant Objection code (as detailed below) should be stated on BDC-1A, at the time of reporting company objections.

Objection Code	Objection Reason
01	SIGNATURE MISMATCH
02	OUT-DATED TRANSFER DEED
03	FAKE/FORGED/STOLEN/MISSING SHARES
04	ATTACHED BY INCOME TAX
05	RBI APPROVAL REQUIRED
06	ALTERATIONS ON TRANSFER DEED BY IM
07	STOP TRANSFER SHARES
08	OTHERS

Members are requested to ensure that the correct objection code is stated on the BDC-1A form (**Annexure 16**).

19. Members may also note that for objections reported with reason code '03', no rectification/replacement/ in physical form shall be allowed. However such objection may be replaced by the introducing member, in demat form.

9.3.1. Auction / Close Out procedures (Auction/Close Out Procedures given below shall be subject to the relevant provisions given in item 11)

1. Local Exchange:

AUCTION: In case the FIM fails to rectify/replace the shares within 21 days, the exchange will put up the un-rectified/ un-replaced shares in the immediate auction. The FIM will be debited with the auction amount and the shares procured in the auction will be handed over by the BDC to the RM. The amount equivalent to the stamp duty and benefits/claims (if any) will also be debited to the FIM's account and will be paid to the RM by BDC directly.

CLOSEOUT: In case, the shares are not available in the auction conducted, the shares would be closed out at 20% over the official closing price on the exchange on the day on which auction offers are called for (and in the event of there being no such closing price on that day, then the official closing price on the immediately preceding day on which there was an official closing price) will be taken.

The FIM will be required to forward a cheque equivalent to the close-out amount, stamp duty and the benefits claimed amount (if any) to the BDC in favour of the RM.

2. Inter Exchange:

AUCTION: In case the FIM fails to rectify/replace the shares within 21 days, the FIE will put up the un-rectified/un-replaced shares in the immediate auction. The FIM will be debited with the auction amount and the shares procured in the auction will be handed over by the BDC of

the FIE to the BDC of the LE who will in turn hand over the same to the LIM. The amount equivalent to the stamp duty and benefits/claims (if any) will also be debited to the FIM's account.

CLOSEOUT: In case, the shares are not available in the auction conducted, the shares would be closed out at 20% over the official closing price on the exchange on the day on which auction offers are called for (and in the event of there being no such closing price on that day, then the official closing price on the immediately preceding day on which there was an official closing price) will be taken.

The FIM is required to forward a demand draft/pay order equivalent to the close-out amount, stamp duty and the benefits claim amount (if any) to the BDC of the FIE in favour of the LIM.

In case the FIM fails to forward the demand draft to the BDC, the exchange will initiate action against the member as per rules and regulations of the exchange.

9.3.2 Auction/Close-Out procedures in case of fake/forged/stolen securities reported under company objection

All cases of company objections pertaining to fake/forged/stolen securities reported against the introducing member shall be closed-out by the Clearing Corporation subject to the relevant provisions given in item 11.

9.3.3 Fee Structure for processing objections through the Bad Delivery Cell

The exchange will collect from the FIM/LIM a service charge for processing objections through the BDC. Such service charges may be collected through pre-paid coupons attached to the objection or through computerised billing. The service charge will be payable per objection submitted for the member. The charges should enable the BDC to develop their own reserve of recyclable funds over a period of time.

9.3.4 Instructions for filling of BDC forms

1. Since the processing of objections will involve stock exchanges from various parts of the country, it is suggested that the BDC forms should be filled in English which is accepted by all the Stock Exchanges as the common business language.
2. The BDC inward no. will be an eight digit number. The first two digits will be the exchange code of the last exchange followed by a six digit unique serial number.
3. The BDC inward no. assigned to an objection should be used as a reference number by all the BDC's for all future communications related to that particular objection.
4. Members are required to use the relevant objection codes based on the reason for objection as given on the reverse of the form.

9.3.5 Introducing Member being declared a defaulter

Local Exchange:

In case the FIM has been declared defaulter, the RM has to file a claim with the Defaulter's Committee/Clearing Corporation for resolving the claim for company objection.

Inter Exchange:

In case the FIM has been declared defaulter, the RM will report the objection for rectification to the LIM. The LIM will rectify/replace the objection and submit the same to the BDC of LE within 21 days as is the normal practice.

The LIM will in turn report the objection for rectification to the BDC of the LE. The BDC of the LE will forward the documents under objection to the BDC of the FIE. The BDC of the FIE will forward the documents to the last member of the FIE for rectification within 21 days. The last member of the first exchange will then file a claim with the Defaulter's Committee/Clearing Corporation of the first exchange for resolving the company objection.

In case LIM has been declared defaulter, the FIM will continue to be responsible for rectification of bad deliveries.

9.3.6 Partial rectification of company objection

In case introducing members are not able to rectify the complete lot of objections reported, they will be allowed to submit rectified objections in part provided the rectified quantity is in a market lot.

In case an odd lot is reported as an objection, the introducing member is required to rectify/replace either the entire odd lot or in case of partial rectification, the member is required to rectify in a market lot.

The introducing member will settle the benefit claimed in proportion to the quantity of shares rectified/replaced by the member.

9.3.7.1 Benefit Claims

Claims for benefits can be made in the following cases:

- a) Where the book closure/record date (BC/RD) for the corporate benefit claimed has passed before the reporting day, or
- b) where BC/RD for the corporate benefit claimed falls after the reporting day but before the rectification pay-out day, or

- c) Where the BC/RD for the corporate benefit claimed falls after the rectification pay-out day but within 15 days from rectification pay-out day.

Illustration:

Sr. No.	Reporting Day	Rectification Pay-out Day	Book Closure/ Record Date	Remarks
a.	11/3/1996	1/4/1996	1/3/1996	Benefits can be claimed
b.	11/3/1996	1/4/1996	20/3/96	Benefits can be claimed
c.	11/3/1996	1/4/1996	15/4/96	Benefits can be claimed
d.	11/3/1996	1/4/1996	16/4/96 and later	Benefits cannot be claimed

9.3.8 Stamp Duty

In case objection quantity is replaced or in case of auction/close out, the receiving member is entitled to claim the stamp duty already paid by him on the original document. The introducing member will be required to pay the stamp duty amount based on the official closing price on the last rectification day or original stamp duty paid by the receiving member, whichever is higher. The amount of stamp duty paid will have to be specified on the BDC form by the receiving member at the time of reporting of objections. In case objection quantity is rectified, the introducing member will be required to pay the difference amount of, stamp duty based on the official closing price on the last rectification day over the original stamp duty paid by the receiving member. In case objection quantity is replaced in demat by the introducing member, the introducing member will not be required to pay the stamp duty to the receiving member.

9.3.9 Schedule for Reporting / Rectified Company Objection.

A typical schedule for reporting and rectification of objection is given below. The exchanges may design their own schedule using the typical schedule.

Reporting of Objections and Claiming Corporate Benefits	Wednesday	
Date of Intimation to the LIM/FIM	Friday	Day1
Pick up of Objections by the LIM/FIM	Saturday	
Reporting Invalid Objections and Corporate Benefit Claims (if any) by the LIM/FIM	Thursday	Day7
Rectification/Replacement of Objections along with corporate benefits by the LIM/FIM	Thursday/ Friday	Day21
Rectified Objection Pay-Out to the RM	Monday	
Reporting non rectified objections or objection bad delivery by the RM	Wednesday	

9.3.10 Reporting of Objections by custodians to the BDC



Custodians who have received the delivery of securities through the clearing house are entitled to report such objections for rectification directly to the BDC of the exchange without collecting any collateral for such shares. In the alternative, if the custodians do not wish to report objections for securities received through the clearing house to the BDC, they could handover the securities for rectification to the members through whom the shares were purchased, in compliance with the guidelines issued to them from time to time in this regard.

9.3.11 Resolution of disputes arising between BDC's of two exchanges

SEBI will constitute an Inter-Exchange Arbitration Panel for settlement of disputes arising between BDC's of two exchanges. The detailed working of the panel will be intimated to the stock exchanges in due course.

ITEM 10: COMPANY OBJECTIONS PROCEDURES

In pursuance of Regulation 12 of the Capital Market Regulation, procedures for rectification/replacement of defective documents in addition to those mentioned in item 9 are hereby specified as under:

10.1 Market / Odd lot cases

The receiving member may either report (i) full market lot as under objection or (ii) report the odd lot portion alone as under objection.

Where the member reports the full market lot the introducing member will be required to replace / rectify the full quantity.

10.2 Receiving Member Entitled to Benefits

The receiving member is entitled to receive from the introducing member all the corporate benefits declared by the company during the period reckoned from the first day of the settlement period in which he received the document in delivery till the day of receipt of objection rectified delivery from the Introducing member.

10.3 Procedure for reporting Company Objections



1. Each objection for rectification is required to be submitted by the Receiving member (RM) in a plastic pouch.
2. Objections are required to be submitted in Form BDC - 1A as per the format prescribed by the Exchange, on a paper of uniform (A4) size.
3. The security symbol and series (except in cases where the call money has been paid) should be the same as that appearing on the delivery slip received by the RM. The RM should ensure that they are reporting the objection against the correct Introducing Member (IM).
4. Form BDC - 1A is required to be submitted in triplicate, of which two copies should be firmly attached on the pouch, and the third copy should be attached to the lot under objection and placed inside the pouch.
5. A copy of the delivery slip, delivery detail statement must be attached along with the second copy of Form BDC - 1A attached on the pouch. In the event of a member not being in a position to attach the delivery slips and delivery details statement, the member is required to submit an undertaking to the Clearing Corporation (per each objection inward no.) in the format enclosed (**Annexure – 2**). The above undertaking is to be given only in case of fake/forged/stolen shares reported under objection and where the introducing member at the Exchange/Clearing Corporation is other than a defaulter/surrendering/ surrendered/suspended/disabled member to be informed by the Exchange/Clearing Corporation from time to time.
6. Form BDC-1A should be complete in all respects. Incomplete forms are liable to be rejected.
7. Where the number of shares reported as a single objection is large, the distinctive number ranges (DNRs) must be written on the reverse of Form BDC - 1A or on a separate paper, which bears the stamp of the RM reporting the objection. Members are required to ensure that the total number of shares reported as objection is clearly mentioned on the first page of each copy of Form BDC - 1A.
8. If all the shares comprising a particular delivery have been introduced by the same Introducing Member (IM), then the Receiving Member (RM) must report this as one objection. On the other hand, if the shares comprising the delivery have been introduced by more than one IM, then the RM must report the objections separately for each IM, as illustrated below:

Illustration I

	SCRI P	QTY	OBJ.DEL. NO.	DEL.MEM. NO.	INTRO.MEM. (IM)	REPORTING REC.MEM.
A	TISCO	500, 500	411,411	6511,6511	4563, 4563	6077,6077

B	ACC	800, 200	1002,1002	8526,8526	6123,4724	6077,6077
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In "A" above, the Receiving Member should report one objection case comprised of 1000 TISCO against IM No. 4563.

In "B" above, the Receiving Member should report two cases of objection. One case of 800 ACC against IM No 6123 and the other case of 200 should be reported against IM No.4724.

9. Members are required to attach Inward no. stickers for Company Objections which will be printed at the Clearing House. The Inward no. stickers are required to be affixed on all the three copies of form BDC - 1A.

10. In cases where the seller delivers the shares in market lots but the receiving member lodges the shares for transfer with a jumbo transfer deed and the receiving member is not in a position to return all the original transfer deeds submitted with each market lot whilst reporting company objection, the receiving member is required to give an undertaking indemnifying the introducing member in the event of the said original transfer deed(s) being misused at any future date in the prescribed form 6J

11. In case where the First Introducing Member (FIM) is an NSE member and the objection has been lodged on him by the RM, however the objection has been withdrawn by the FIM on ground of insufficient details, the RM then has an opportunity to re-lodge the objection on the FIM after procuring the relevant documents, within 1 (one) year from the date of first lodging the objection on the FIM.

10.4 Procedure for Rectified Company Objections

1. IM's are required to submit rectified / replaced objections along with benefits (if any) in plastic pouches.

2. IM's are required to ensure that the Inward no. on Form BDC - 1A is the same as the Inward no. on both the delivery slip and the delivery detail statement.

3. The rectified / replaced objections are required to be submitted along with the following documents:

- a. Delivery Slip, Delivery detail statement each in duplicate.
- b. Form BDC 2A, if benefits are attached (in triplicate).
- c. Form BDC - 1A, along with the rectified / replaced shares.

d. Company Memo.

4. One copy of the delivery slip, delivery detail statement, Form BDC 2A is required to be attached on the pouch while the second copy of delivery slip, delivery detail statement, Form BDC 2A and Form BDC - 1A along with rectified / replaced shares, company memo are required to be placed inside the pouch.

5. The rectified/replaced company objection shares and the benefits due i.e. shares (if any), are required to be enclosed in the same pouch. The lot should be so placed in the pouch that the delivery slip, delivery details statement, are clearly visible, without having to open the pouch.

6. In case objections are rectified in part, it is required by the IM to follow the same procedures as mentioned in Para 1-4 above. Partly rectified objections are required to be submitted in a single instalment.

7. The rectified /replaced lots should be arranged in the same order as they appear on the Final Delivery Statements (FDS).

8. Where the shares are replaced, the word “REPLACED” must be written in bold on all copies of the delivery slip & delivery detail statement. If rectified, the words “RECTIFIED” must be written on all copies of the delivery slip & delivery detail statement. If a lot is partly rectified and partly replaced, then the delivery slips (clearing house and RM copies) should be marked as illustrated below:

Illustration II

Objection 500 shares of this, 300 are replaced and 200 rectified.

The delivery slips is required to be marked as under:

"200 RECTIFIED + 300 REPLACED"

9. For rectified shares, if the IM furnishes a new TD, the old transfer deed bearing the transfer stamps and a copy of company objection memo are required to be attached to the lot. If old transfer deeds are not attached, then value of transfer stamps will be debited to the IM.

10. Receiving Members are required to verify and count the rectified/replaced shares to ensure the correctness of quantity received by them, before leaving the Clearing House.

10.5 Procedure for reporting Un-rectified Company Objections

1. Un-rectified company objections are required to be reported in Form 6E.

10.6 Procedure for Reporting Second Time Company Objections

1. Members are required to fill up a fresh Form BDC - 1A (in triplicate) for reporting Second time objections and follow the same procedure as outlined in Para A1-A4.

2. Members are required to take fresh Inward no. stickers for second time objections.

3. "Second Time Company Objection" must be written in bold on each copy of Form BDC - 1A.

4. The share certificates, transfer deeds, company objection memo for second time objection, in addition to original Form BDC-1A and delivery details statement pertaining to first time objection are required to be submitted for reporting second time objection.

10.6.2 Procedure for reporting second time company objections wherein the old transfer deed for first time objection is not present

Where securities which are lodged by receiving member as company objections for reason of signature difference, are returned to the receiving member after rectification, and such rectified securities are again lodged by the receiving member as company objection for the reason of the securities being stolen securities, then in such case, the receiving member is required to report the objection against the delivering member from whom the securities were originally received along with documents as required under Item 10. The delivering member would then be required to withdraw the objection as detailed in Item 10.8 along with details of the member from whom they had received the securities and additionally enclose copy of the delivery slip and delivery details statement.

In the event of the delivering member being unable to provide the delivery slip and delivery details statement as proof of having received the shares on the Exchange, such delivering member shall be treated as the introducing member for such documents, and the objection shall be processed accordingly.

10.7 Procedure for reporting partly paid shares traded as fully paid up.

Securities which were traded as partly paid are required to be reported under objection with symbol/series of the new security. The receiving member (RM) is required to submit necessary documents as proof of having paid the allotment money/call money as may have become due and payable at the time of reporting the objection. In case where the allotment/ additional call money has not been paid, the RM shall be required to enclose a demand draft (payable at Mumbai) equivalent to the allotment/call money amount in favour of the introducing member (IM), along with the company objection lodged against the IM with the Clearing House. The IM shall then be required to rectify/replace the shares within the prescribed time of 21 days, failing which, auction/close-out procedures as per the provisions of item 4 and item 11 of this circular.

10.8 Procedure for Handling Withdrawal of Company Objections.

1. Request for withdrawal of company objection/corporate benefits is required to be made in the prescribed Form BDC 3A along with a copy of Form BDC - 1A.

2. Withdrawals are required to be reported for the entire quantity under objection within seven days of scheduled pick up of company objection for rectification.

3. In case of objections which have been withdrawn, the IM is required to submit the acknowledgement copy of the withdrawn objection (Form BDC 3A) on the due date for rectification (21st day) to the Clearing Corporation. Failure on the part of the IM to report these cases by the due date may lead to auction of the securities against the IM.

4. The IM should mention all the reasons for withdrawal in respect of the company objection reported at the first instance itself. All subsequent requests for withdrawal of company objection for reasons not mentioned at the time of first withdrawal, in respect of the said case may not be accepted by the Clearing Corporation.

10.9 Procedure for reporting Fake/Forged/Missing/Stolen shares

1. The following documents are required to be lodged in triplicate in separate pouches:

- Form BDC - 1A bearing rubber stamp - 'FAKE/FORGED/STOLEN' in bold.
- Delivery Slips and Delivery Details Statement of receipt of shares by the RM.
- Original transfer deed (photocopy where original retained by the company/share transfer agent).
- Share Certificates (photocopy where original retained by the company/share transfer agent).
- Original Company Objection Memo or Certified copy of the memo.
- In case of fake/forged/stolen/misplaced shares, all documents as given in SEBI Good/Bad Delivery Guidelines no. 108/109 (as per item 6)

2 Members are required to affix rubber stamp bearing words 'FAKE/FORGED/STOLEN' on top right hand portion of form (BDC-1A) for reporting fake/forged/stolen/misplaced shares under company objection.

3 In addition, two copies of Form BDC - 1A are required to be attached on the pouch which contains the original documents.

10.10 Procedure for reporting company objections against Defaulters/Suspended/Surrendering/Expelled members

1. Where the FIM has been declared a defaulter or is an expelled member, the RM has to lodge the claim / objection within six months from the date of the objection memo or six months from the date the member is declared a defaulter /expelled from the Exchange, whichever is later.

2. The following documents are required to be lodged:

- Form BDC - 1A bearing rubber stamp - '**DEFAULTER/ SUSPENDED MEMBER/ SURRENDERING MEMBER/ EXPELLED MEMBER**' in bold
- Delivery Slips and Delivery Details Statement of receipt of shares by the RM
- Original transfer deed (photocopy where original retained by the company/share transfer agent).
- Share Certificates (photocopy where original retained by the company/share transfer agent).
- Original Company Objection Memo or Certified copy of the memo.
- In case of fake/forged/stolen/misplaced shares, all documents as given in SEBI Good/Bad Delivery guidelines no. 108/109 (as per item 6)
- 4 sets of all above documents in case of fake/forged/stolen/misplaced shares and in triplicate for all other cases of company objections in separate pouches.

3. Members are required to affix rubber stamp bearing words '**DEFAULTER/SUSPENDED MEMBER/ SURRENDERING MEMBER/ EXPELLED MEMBER**' on top right hand portion of form (BDC-1A) for reporting company objections against defaulters/suspended members/surrendering members/expelled members.

4. In addition, two copies of Form BDC - 1A are required to be attached on the pouch which contains the original documents.

5. (i) For company objections to be reported against defaulters/ suspended members/ expelled members, the receiving member is required to report the same against the clearing member whose pay-in stamp appears subsequent to the defaulter/ suspended member/ expelled member on the transfer deed attached to the shares under objection.

(ii) The subsequent member may withdraw the company objection by providing the delivery slips and delivery details statement of receipt of these shares from the defaulter/suspended member/expelled member through the Clearing House.

(iii) If the subsequent member withdraws the company objection by providing the required delivery slips and delivery details statement of receipt of these shares from the defaulter/suspended member/expelled member through the Clearing House, then the receiving member is required to report the company objection against the defaulter/suspended member/expelled member along with the delivery slips and delivery details statement received

from the subsequent member as per point 4 (ii) mentioned above and the documents specified in point 1 mentioned above.

(iv) However, where the receiving member reporting the company objection, had received these shares directly from the defaulter/suspended member/expelled member through the Clearing House, then the receiving member can report the company objection against the defaulter/suspended member along with the copies of delivery slips and delivery details statement of receipt of these shares from such defaulter/suspended member/expelled member and the documents specified in point 1 mentioned above.

(v) In case of company objections reported against Introducing Members, which are pending close out by the Clearing Corporation, shall be withdrawn by the Clearing Corporation, when such members are subsequently declared defaulter/suspended/expelled members. The Receiving Members shall then be required to report the same against the member whose pay-in stamp appears subsequent to such defaulter/suspended member/ expelled member, on the reverse of the transfer deed. The subsequent member may withdraw the objection as per item 10.10 (5) by giving copy of the delivery details statement proving that the shares have been received from the defaulter/suspended member/ expelled member through the Clearing Corporation. Thereafter, the receiving member would be required to lodge the objection against the defaulter/suspended member/ expelled member, enclosing the delivery details statement, within 1 month of withdrawal of objection by the relevant subsequent member.

Such re-reported objections against defaulter/suspended member/ expelled members shall not be withdrawn for the reason of "objection memo outdated", provided documents establishing that the objection has been originally lodged against the defaulter/suspended member/ expelled members, within the stipulated time, with valid documents, are provided.

6. Upon the public notification of the surrender of the trading membership and within eight (8) months from the date of such notification, all trading members/clearing members shall report company objections, if any, against such surrendering trading members to the Clearing Corporation.

10.11 Procedure for handling Corporate Benefits

1. Members are required to claim corporate benefits while submitting their shares for company objections in the revised form BDC - 1A in triplicate. Once a claim for benefits has been made by a receiving member, the receiving member cannot refuse to accept the corporate benefits. (e.g. Claim for right shares etc.)

2. All details related to benefits claimed must be correctly filled up on Form BDC - 1A failing which the benefits claimed may not be settled. All incomplete forms are liable to be rejected.

a. In case of claims for bonus/rights shares, the quantity claimed, ratio of benefits, rights issue price, book closure/record date, security symbol are required to be filled up on Form BDC - 1A.

b. In case of dividend claims, details of dividend rate, financial year, type of dividend (whether interim or final), quantity, book closure/record date, are required to be filled up on Form BDC - 1A.

3. In case of multiple benefits being claimed against the same objection, members must ensure that each benefit is stated separately on Form BDC - 1A. Where the value of two or more benefits (for the same objection) has been claimed, then each benefit must be stated separately on the same Form BDC - 1A.

Illustration I

Dividend due on 200 shares of ABC Ltd.

a. Interim - for 1992-93 @ Rs.2/- per share = Rs.400/-.

b. Final - for 1992-93 (excluding interim dividend) @ Rs.3/- per share = Rs.600/-.

In the above case, each amount should be stated separately.

4. Claims for benefits can be made in the following cases:

a. where the book closure/record date (BC/RD) for the corporate benefit claimed has passed before the reporting day, or

b. where BC/RD for the corporate benefit claimed falls after the reporting day but before the rectification pay-out day, or

c. where the BC/RD for the corporate benefit claimed falls after the rectification pay-out day but within 15 days from rectification pay-out day.

Illustration II

Sr.No	Reporting Day	Rectification Pay-out Day	Book Closure Record Date	Remarks
a.	11/03/96	01/04/96	01/03/96	Benefits can be claimed
b.	11/03/96	01/04/96	20/03/96	Benefits can be claimed
c.	11/03/96	01/04/96	15/04/96	Benefits can be claimed
d.	11/03/96	01/04/96	16/4/96 and later	Benefits cannot be claimed

5. If in the view of the IM the claim is not valid, the IM should revert to the Clearing House within seven days from the intimation day.

6. All monetary corporate benefits viz., dividend, interest and redemption amount claim on company objections claimed by the RM while reporting objections shall be debited/credited directly in the clearing account of the clearing members by the Clearing Corporation. The equivalent value of the benefits (as per **Annexure - 1**) claimed by the receiving member shall be debited by the Clearing Corporation to the account of the IM and the credit for the same shall be given to the respective RM along with the close-out of objections for the settlement.

7. In case of non-monetary benefit claims viz., bonus and rights, the IM may submit corporate benefit in the form of shares along with rectified/replaced shares. In case the IM does not submit the corporate benefit in the form of shares along with the rectified/replaced shares, the equivalent value of the benefits (as per **Annexure-1**) claimed by the receiving member while reporting objections, shall be debited by the Clearing Corporation to the account of the IM and the credit for the same shall be given to the respective RM along with the close-out of objections for the settlement. The introducing member will submit the non-monetary benefits claimed in proportion to the quantity of shares rectified/replaced by the member.

8. Members are required to affix a rubber stamp bearing words 'Bonus/Rights enclosed' on the delivery slips, at the time of submitting the rectified/replaced shares, for cases where the shares are submitted as corporate benefits.

9. Members should not enclose cheques towards payment of corporate benefits (except cheques for non pari-passu shares) along with rectified/replaced shares. Wherever such cheques are attached, they shall be ignored and are required to be returned by the RM for cancellation.

10. In case of Rights (Equity, FCD, PCD-Convertible portion) if the IM gives corporate benefits in the form of securities, the IM will make a claim for the Rights Issue amount in the prescribed form BDC-2A in triplicate. The form BDC-2A will be submitted to the Clearing House along with the rectified company objections on the rectification day.

11. The form BDC-2A (two copies) will be issued by the Clearing House to the RM along with the pay-out of rectified shares. The RM is required to give a cheque (amount equal to the Rights Issue amount as mentioned in form BDC-2A) to the Clearing House in favour of the IM. The cheque should be attached to form BDC-2A and the cheque details should be filled in Part-B of Form BDC-2A.

12. Where benefits in the form of securities are submitted along with rectified/replaced shares, the members should fill up the relevant portion of Form BDC-2A. IM may submit the total number of shares as corporate benefits. In case of part delivery of corporate benefits in the form of securities, the delivery must necessarily be in market lots.

13. Acknowledgement for non-monetary benefits submitted in the form of securities along with rectified/replaced shares shall be given on Form BDC-2A (IM copy).

14. Corporate benefits declared by the company after the receipt of delivery of rectified objections are to be settled through pending corporate benefit cycle announced by the Clearing Corporation from time to time.

10.12 Fake/forged SEBI registration rubber stamp

In case of fake/forged SEBI registration rubber stamp, members are required to give an undertaking to the Clearing Corporation stating that the rubber stamp impression appearing on the reverse of the transfer deed does not belong to the member and that the said rubber stamp is fake in the prescribed form 6I (format enclosed).

However, if it is subsequently proved that the securities have indeed been introduced by the said member, then such cases will be reported to the Disciplinary Action Committee and the shares will be closed out immediately without intimation to the member. The member will not be given the mandatory period of 21 days to rectify the said shares, once the undertaking is given by him.

10.13 Procedure for reporting Objection Bad / Benefit Bad Cases

1. Members are required to report Objection bad/ Benefit bad cases within 48 hours of the scheduled pay-out of such shares.
2. Members are required to submit the following documents along with form BDC-4A for submitting shares as objection bad or benefit bad.
 - a. Form BDC - 1A along with transfer deeds and share certificates.
 - b. Delivery slip and delivery detail statement received along with the rectified/replaced company objection lot.
 - c. Company Objection memo.
 - d. Form BDC 2A (in triplicate) for benefit bad cases, in addition to documents mentioned above.

10.14 Schedule for reporting and rectification of objection

The following schedule for reporting and rectification of objection will be effective with immediate effect:

Reporting of Objections and Claiming Corporate Benefits	Tuesday /Wednesday	
Date of Intimation	Friday	Day 1
Pick up of Objections	Saturday	
Reporting Invalid Benefit Claims (if any)	Thursday	Day 7
Price for valuation		Day 19
Rectification/Replacement of Objections along with corporate benefits	Thursday/ Friday	Day 21
Rectified Objection Pay-Out	Monday	

The provision for computation of equivalent value is given in **Annexure -1**.

10.15 Transfer of debit for company objection cases falling under clause 100 of Uniform Good/Bad guidelines of SEBI, where the introducing member on the previous transfer deed is also an NSE member

In case of a company objection as per clause 100 of SEBI good/bad delivery norms, where the first introducing member on the previous transfer deed is also an NSE member, the debit borne by the intermediate introducing member on account of the close-out of processes, shall be transferred to the first introducing member, on the previous transfer deed.



Members are required to submit details of the objection reported against them earlier along with share certificates, copy of transfer deed where client is the transferee, copy of old transfer deed where their client is the transferor, original company objection memo, original form BDC - 1A pertaining to the objection lodged on them, delivery details statement pertaining to first time objection, delivery details statement of the shares having been received by them, auction square-up debit statement, to enable NSE CLEARING LIMITED to transfer the debit borne by the intermediate introducing member to the first introducing member.

10.16 Valuation of un-rectified company objections pending close-out against disabled member, subsequently declared defaulter/expelled

In cases wherein the company objections reported against a disabled member have not been closed-out and the member is subsequently declared a defaulter/expelled, all objections pending close-out are referred to the Defaulters' Committee.

All company objections reported against defaulters/expelled members shall be valued at either of

- a) The closing price as on the date of declaration of default/expulsion, or
- b) The closing price as on the date on which the objection was reported to the Clearing House, Whichever is later.

10.17 Company Objections reported against Surrendering members

1. All the surrendering members shall co-ordinate and obtain information from the Clearing Corporation on a weekly basis, any instance of company objection(s) reported against them by other trading members.

2. The company objections reported against such surrendering members will be initially valued by the Clearing Corporation based on the notional price. The surrendering member shall be required to remit the notional amount so calculated, by the prescribed date and such objections shall be closed out as per procedures. Any negative difference arising between the close-out price and the notional price shall be payable by such surrendering member to the Clearing Corporation, and where such difference is positive, surrendering member shall be given due credit by the Clearing Corporation.

3. The notional price in all such matters will be closing price of the relative securities as on the date of reporting of the company objection or the closing price on the day last traded of the relevant security.

4. The respective surrendering member shall meet all such obligations by remitting the relevant amount to the Clearing Corporation within the stipulated 21 days from the date of reporting of such company objections, or within 10 days of intimation, of the notional amount payable, given to such surrendering member by the Clearing Corporation, whichever is earlier.

5. In the event of the surrendering member not meeting their obligations, such company objections would be met out of the deposits of the surrendering member. Consequently, if 85% of the value of the interest free cash security deposits and the available security deposit gets utilised, and if the member does not bring in funds to meet the balance company objections, then such surrendering member shall render himself liable for the Exchange/Clearing Corporation initiating the process of declaring such surrendering member a defaulter.

6. Upon such surrendering member being declared a defaulter, all the process and procedures applicable to that of a surrendering member shall cease forthwith and the relevant process pertaining to a defaulter shall ipso facto commence/apply.

10.18 Company Objections valued at more than Rs. 20 lakhs

In cases wherein the value of company objection reported against the introducing member (IM) is greater than Rs. 20 lakhs, the company objection documents shall be withheld by the Clearing Corporation. The withheld documents would be released if the IM complies with either of the following:

1. Deposits an amount with the Clearing Corporation, equivalent to the value of company objection reported against them
2. rectifies/replaces the securities reported under company objection

ITEM 11: DOCUMENT AND REGISTRATION

In pursuance of Regulation 12 of the Capital Market Regulation, procedures for rectification/replacement of defective documents in addition to those mentioned in item 10 are hereby specified as under:

The original selling member (referred to as the 'introducing member') who is the first to deliver defective documents in NSE is responsible for rectifying defective documents ('objection cases') to the receiving member.

11.1 Market / Odd lot cases

Where the member reports an odd lot as under objection, if the same is not rectified/replaced within the required period, it will be squared-up as per Regulations regarding squaring up.

11.2 Un-rectified Objection Cases

11.2.1 Valuation of Un-rectified Objection Cases

At the end of the 21 day period (as per the schedule given in item 10), all objection cases which have not been rectified/replaced (un-rectified objections) shall be valued at the relevant valuation price.

If the value of the un-rectified objections is more than Rs.5 lakhs, the introducing member shall be required to pay-in the full value of the un-rectified objections (valuation debit) on the day following the objection rectification day.

11.2.2 Failure to Pay Valuation Debit

If the introducing member fails to pay-in funds on the due date of valuation debit, the limits of the member may be reduced by the relevant authority in such manner and to such extent as it may deem fit.

11.2.3 Limits

If the value of objections (after adjusting for objection withdrawals) is more than 50% of the net cash component of base capital available as defined below, then the limit for the introducing member shall stand reduced by 8.5 times the value of objection cases.

Where the value of objections (after allowing for withdrawals) is more than 50% of the net cash component of base capital available then the member may replace/rectify cases before the 21 day period. To the extent objection cases are replaced/rectified, the limits may be adjusted proportionately.

Members may deposit additional margins in the form of cash, bank guarantees or eligible securities towards objection cases. Limits may be adjusted proportionately. Such margin deposits are required to be kept with the Clearing Corporation for a minimum period of 1 month.

11.2.4 Un-rectified objections

If the defective documents are not rectified/replaced on or before the 21st day and the introducing member fails to pay-in funds on the due date of the above valuation debit, then the Clearing Corporation shall close-out the un-rectified part of the defective documents as given below:

The Clearing Corporation shall close-out the value of un-rectified objections only up to 85% of the net base capital of the member. The member is required to bring in funds towards the objections which are closed-out by the Clearing Corporation by the prescribed (funds pay-in) date. In the event where the value of un-rectified objections exceeds 85% of the net base capital and the introducing member fails to bring in additional funds to replenish the deposits depleted, such objections shall not be closed-out and such member shall be liable to be declared a defaulter by the Exchange/Clearing Corporation.

Net Cash Component of Base Capital

For the purpose of this item, the net cash component of base capital shall mean the base capital of the clearing member which is in the form of cash deposits after adjusting for any funds due from the member to the Clearing Corporation or Exchange.

Net Base Capital

For the purpose of this item, the net base capital shall mean the base capital of the clearing member after adjusting for any funds due from the member to the Exchange or the Clearing Corporation.

11.3 Rectified / Replaced Objections Cases which are Bad Delivery

Rectified / replaced objections cases which are reported as bad delivery will be squared up as per Regulations regarding the same.

11.4 Rectified Objection Cases which are under Objection

11.4.1 Close out

Objection cases rectified which are again reported as under objection will be immediately closed out between the original introducing member and the original receiving member as per Regulations regarding the same. In the case of corporate benefits the original introducing member shall be responsible for the corporate benefits to the original receiving member.

ITEM 12 : FAKE/ FORGED/STOLEN CERTIFICATES

In pursuance of Chapter VI-B of the Byelaws and Regulation 12.7.1 and 12.14 of the Capital Market, the clearing members are required to comply with the following procedures in case where fake/ forged/ stolen securities are reported against clearing members:

12.1 Once a fake/ forged/ stolen case is reported as a company objection, the introducing member shall not any further deal with the client who delivered the fake/ forged/ stolen securities as directed earlier. Any contravention of this shall be viewed as a serious violation and the Clearing Corporation may initiate such action as it may deem fit in this regard which may inter alia include withdrawal of the trading facility provided to the member.

12.2 The introducing clearing member shall provide to the Clearing Corporation, complete details of all securities received from the client (whose securities have been reported as fake/ forged/ stolen securities) delivered through the clearing house together with full details of the client including name, address, photograph, copy of client agreement, name and address of the person who introduced the client delivering the fake/ forged/ stolen securities to the clearing member and bank account details of the client within 14 days of date of intimation of the company objection.

12.3 The three-month period referred to hereinafter shall start from April 1998 and end on June 30, 1998 and thereafter the three-month periods shall be computed every three months. For example, July 1, 1998 to September 30, 1998, October 1, 1998 to December 31, 1998 and January 1, 1999 to March 31, 1999 and so on.

12.4 Fake/ forged/ stolen securities equal to or exceeding Rs. 5 lakhs

12.4.1 If, within a three-month period as prescribed in clause (3) above, the cumulative value of fake/ forged/ stolen securities reported against the clearing member hereinafter referred to as 'reported value' exceeds Rs. 5 lakhs, then such clearing member shall, within 14 days from the date of intimation of the company objection, report to the Clearing Corporation, details of all securities delivered by the member on behalf of the clients who delivered fake/ forged/ stolen securities.

12.4.2 If, within a three-month period as prescribed in clause (3) above, the 'reported value' exceeds Rs. 5 lakhs, then such clearing member shall, within 14 days from the date of intimation of the company objection, deposit an amount equal to the 'reported value' in the form of cash, bank guarantee or FDR. For such clearing member, the base capital shall stand reduced by the 'reported value' and the limits shall stand reduced accordingly till such deposit is brought in. Further the members may be called by the Sub-Committee of the Executive Committee of the Exchange and asked to explain the incidence of fake/ forged/stolen securities in a personal hearing. If the explanation given by such clearing member is unsatisfactory, the trading facility may be withdrawn.

12.4.3 Irrespective of the amount of fake /forged /stolen securities reported against the member, the Clearing Corporation may independently assess the value of fake/ forged/ stolen securities likely to have been delivered through the members hereinafter referred to as 'estimated value', in respect of any member as it may deem fit. The assessment of the Clearing Corporation of the 'estimated value' shall be final for this purpose.

12.4.4 If the 'estimated value' exceeds Rs. 5 lakhs, then such clearing member shall, within 14 days from the date of intimation of the same, deposit an amount equal to the 'estimated value' in the form of cash, bank guarantee or FDR. For such clearing member, the base capital shall stand reduced by the 'estimated value' and the limits shall stand reduced accordingly till such deposit is brought in.

12.5 The deposit shall be released/ the base capital may be restored, at the end of the subsequent two 'three-month periods' (six month period), provided the 'reported value' in the subsequent two 'three-month periods' does not exceed Rs. 5 lakhs.

12.6 Introducing clearing members shall file a police complaint/ FIR against the client who delivered the fake/ forged/ stolen securities to the clearing member, within 30 days from the date of intimation of company objection for fake/ forged/ stolen securities and produce proof thereof to the Clearing Corporation. Where introducing clearing members have not filed a police complaint/ FIR against the client who delivered the fake/ forged/ stolen securities to the clearing member within such period and (a) the 'reported value/ estimated value' exceeds Rs. 5 lakhs and (b) individual claim is more than Rs. 1 lakh, trading facility which has been given by the Exchange to such trading/ clearing members may be withdrawn and the Clearing Corporation may initiate disciplinary action as it may deem fit

12.7 If the 'estimated value' or 'reported value' within any three-month period (a) exceeds Rs. 2.5 lakhs, and 1% of average delivery values of the clearing member for the preceding two three-month periods, or (b) Rs. 12.5 lakhs, then the member shall be disabled from participating in any auction till the last date of the subsequent three-month period.

12.8 Deliveries received from other stock exchanges

In respect of securities received from other stock exchanges and delivered on NSE which are subsequently reported as fake/ forged/ stolen securities, the introducing member on NSE shall furnish evidence of having received the delivery from a recognised member of the other stock exchange to the satisfaction of the Clearing Corporation. Such deliveries may be excluded from the computation of value of fake/ forged/ stolen securities for such clearing member. Deliveries arising out of a spot transaction between the members shall not be excluded for such computation.

Further, the original introducing member on NSE shall provide following details to the Clearing Corporation:

NSE Clearing Limited (Formerly known as National Securities Clearing Corporation Limited) | Exchange Plaza, C-1, Block G, Bandra Kurla Complex, Bandra (E), Mumbai – 400 051, India | +91 22 26598100 | www.nsccindia.com | CIN U67120MH1995PLC092283



Objection details

Objection Inward No. (On NSE)
Security symbol
Series
Quantity

Other Exchange details

Stock Exchange from where securities were received
Name and SEBI registration code of delivering member
of other Exchange from whom securities were received
Settlement Number and Date of receipt of securities on other Exchange

Security details

Certificate no.
DNR (from)
DNR (to)

In addition, the clearing member shall submit copies of following documents:

- Form BDC-1A (**Annexure 16**) pertaining to the said objection inward number
- Receipt statement from the stock exchange showing above details certified by the Stock exchange concerned.

Clearing Corporation may exclude such deliveries from other Exchanges from the computation of value of fake/ forged/ stolen securities for such clearing member provided they are not spot transactions between members but have been received through normal exchange settlement.

12.9 The Clearing Corporation shall determine from time to time the date and prices for valuation of the fake/ forged/ stolen securities reported against clearing members. In the normal course, the latest closing price will be taken into consideration for the valuation.

12.10 All cases of company objections pertaining to fake/forged/stolen securities reported against the introducing member shall be closed-out by the Clearing Corporation subject to the provisions of clause 11.2 of item 11.

12.11 Verification of securities

Members are advised to get the securities verified by the respective company/ registrars regarding the genuineness of the certificate before delivering the same on the Exchange. In cases where the company/ registrar confirms that the securities are fake/ forged/ stolen, members are required to report such cases to the Clearing Corporation along with a letter from the company/ registrar and other relevant documents.

NSE Clearing Limited (Formerly known as National Securities Clearing Corporation Limited) | Exchange Plaza, C-1, Block G, Bandra Kurla Complex, Bandra (E), Mumbai – 400 051, India | +91 22 26598100 | www.nsccindia.com | CIN U67120MH1995PLC092283

In case the securities received by the receiving member from the delivering member in normal pay-out are found to be fake/ forged/ stolen, the receiving member is required to report the same as bad delivery in the bad delivery cycle against the delivering member.

The delivering member shall be required to replace such securities by the prescribed pay-in day for rectification of bad delivery, failing which the securities shall be closed out as per procedures. Once the identity of the introducing member is established the auction / square up amount debited to the delivering member shall be recovered from the introducing member or the delivering member may subsequently report such securities as company objection against the introducing member as per the existing procedures.

However, if the securities detected as fake/ forged/ stolen are delivered by a member who also happens to be the introducing member on the NSE, such securities shall be marked as short delivery and directly closed-out.

12.12 Verification of deliveries for Lost/ Misplaced/ Fake/ Forged/ Stolen shares

Members are required to provide details of all deliveries submitted to Clearing House in 3.5" floppy diskettes in the prescribed format. In cases where shares in the said deliveries are found to be lost/ misplaced/ fake/ forged/ stolen shares as per the system implemented by NSE CLEARING LIMITED for this purpose, the procedure for reporting and replacement of such deliveries are given below:

Normal Settlement

Upon detection of the share certificates through the database maintained by the Clearing Corporation out of the data provided by the companies/STAs, the delivering member, the introducing member and the receiving member will be informed about the said share certificates and the introducing member and the delivering member will be advised to get a confirmation from the company/STAs for the said shares within ten days. The share certificates shall be sent to the company/STA for pre-verification or such pre-verification be carried out by the authorised representative of the company/STA in the Clearing House and objection memo, wherever such share certificates are confirmed to be defective in title, be obtained from the company/STA.

Delivering Member and Introducing Member are same

If the delivering member does not furnish any information/ proof confirming such share certificate(s) being good delivery within the above specified period, the same shall be closed-out against the delivering member.

Delivering Member and Introducing Member are different

If the delivering member does not furnish any information/ proof confirming such share certificate(s) being good delivery within the above specified period, the same shall be closed-out against the delivering member. The close-out debit so incurred by the delivering member will be passed onto the introducing member, within a reasonable period.

Auction, Rectified/Replaced Bad Delivery, Rectified/Replaced Company Objection

Upon detection of the share certificates as per procedures detailed above, the delivering member and the introducing member shall be informed about the said share certificates. The share certificates shall be sent to the company/STA for pre-verification or such pre-verification be carried out by the authorised representative of the company/STA in the Clearing House and objection memo, wherever such share certificates are confirmed to be defective in title, be obtained from the company/STA.

Delivering Member and Introducing Member are same

The shares shall be closed-out against the delivering member

Delivering Member and Introducing Member are different

The shares shall be closed-out against the delivering member. The close-out debit so incurred by the delivering member will be passed onto the introducing member, within a reasonable period.

ITEM 13: CERTIFICATION OF GOOD/BAD DELIVERY

In pursuance of Regulation 7 and 12 of the Capital Market Regulation procedures for certification of good/bad delivery are hereby specified as under:

13.1 Procedure to be followed for Good/Bad delivery certification.

Members against whom bad deliveries are reported and who require certification from the Clearing Corporation regarding the good/bad delivery of the said documents are required to affix good/bad delivery memo coupon for Rs 30/-. Members are required to affix such coupons only in cases which need certification from the Clearing Corporation.

The deliveries which have originated from a different Regional Clearing Centre (i.e. where the delivering centre and the receiving centre is not the same); the receiving member shall be required to report the bad deliveries at Mumbai - Clearing Centre. The certification of good/bad deliveries for these deliveries shall also be done at Mumbai - Clearing Centre only. However in cases where the delivering centre and the receiving centre are the same, the certification of good/bad deliveries shall be done at the respective RCC's.

In such a case, members are required to submit the following documents for good/bad delivery certification.

1. Bad delivery memo coupon
2. Prescribed Form 6B1 (in duplicate)
3. Original transfer deed and share/debenture/bond certificate
4. One photocopy of each transfer deed and each share/debenture/bond certificate
5. Photocopies of delivery slip and delivery details statement
6. Members are required to submit documents mentioned in points 1 and 2 in a plastic pouch. An additional copy (third copy) of form 6B-1 should be attached outside the pouch.
7. Members are required to affix a good/bad delivery memo coupon of Rs. 30/- for each delivery. The coupon should be affixed on the duplicate copy which will be retained by the Clearing Corporation. The documents shall be returned to the members after due certification by the Clearing Corporation.
8. The clearing house will affix inward nos. on Form 6B-1.
9. Members are required to attach copy of form 6B-1 duly certified by the Clearing Corporation, to the transfer deed and share certificate every time the same sets of documents are delivered in the market.

13.2 Procurement of Bad delivery memo coupon

1. The coupons for certification of good/bad delivery will be available from the Clearing Corporation.
2. The value of each coupon is Rs. 30/-. One coupon book contains 50 such coupons.
3. Members may procure the good/bad delivery memo coupon book from the Clearing Corporation by submitting a demand draft for Rs. 1500/- (per coupon book) favouring 'National Securities Clearing Corporation Limited' payable at Mumbai.
4. Any request for certification of good/bad delivery will not be entertained by the Clearing Corporation unless the above procedures are complied with.
5. Members shall ensure that a photocopy of the certification issued by Clearing Corporation is always attached to the certified documents whilst redelivering the documents in future settlements, to avoid any subsequent receiving member raising bad delivery on the same count/reason.

ITEM 14: REQUEST CASES & BAD DELIVERIES

In pursuance of Regulation 7 of the Capital Market, revised procedure for reporting and rectification of request cases are hereby specified:

14.1.1 Revised procedures for handling Request cases:

1. Members are required to report request cases to the Clearing house in plastic pouches as per the schedule given below.
2. Members are required to report request cases with original documents (transfer deeds and share certificates) for normal request cases and with photocopies of the relevant documents for dividend request cases.

Notwithstanding what has been stated hereinabove regarding reporting of non pari passu dividend request cases with photocopies of transfer deed and share certificates, the Clearing Corporation may, on a case by case basis, waive such requirements in cases where information regarding non pari passu dividend is made available to the Exchange at a later date or the non pari passu dividend is modified/ cancelled by the company and consequently:

- a. the Receiving Member is unable to claim non pari passu dividend/ enhanced non pari passu dividend, subsequently declared by the company
- b. the Delivering Member is unable to claim the non pari passu dividend paid by them, which is subsequently cancelled/ reduced by the company

Copies of the delivery detail statement, whereby the members received/ delivered the shares, are required to be enclosed, while reporting such cases.

The Clearing Corporation may at its discretion also waive coupon charges in such reported cases.

3. Request cases should be reported and rectified in market lot only.
4. The RM should submit a copy of the delivery slip and the delivery details statement
5. Members shall report request cases in the prescribed Form 6 F (given in NSE F 6F), only for the specific reasons as given in **Annexure 3**. The Form 6F is required to be submitted in triplicate, of which two copies should be firmly attached on the pouch, and the third (original) copy should be attached to the lot inside the pouch. The lot should be so placed in the pouch that all details mentioned on Form 6F are clearly visible, without having to open the pouch.
6. Members reporting request cases are required to affix a coupon of Rs.100/- on Form 6F.

7. Form 6F should be complete in all respects. Incomplete/incorrect forms are liable to be rejected.

Schedule for reporting and rectification of Request cases:

Reporting of request case by the RM	Thursday	
Pick up of request case for rectification to the DM	Monday	Day 1
Pay in of rectified request case / withdrawal by the DM	Monday	Day 21
Pay out of the rectified request case to the RM	Thursday	Day 24
Reporting of Request Re-bad by the RM	Friday	Day 25
Pay out of Request Re-bad to the DM	Saturday	Day 26

14.1.2 Time period for reporting Request Cases

The time period for reporting request cases shall be up to one year from the last book closure of the respective scrip.

14.1.3 Closing Out

Members are required to rectify request cases by the prescribed day failing which such cases shall be closed out at the previous day's closing price.

14.1.4 Procurement of Rs. 100/- coupon for reporting request cases

1. The coupon for reporting request cases will be issued by the Clearing Corporation.
2. The value of each coupon is Rs. 100/-. One coupon book contains 10 such coupons.
3. Members may procure the coupon from the Clearing Corporation by submitting a demand draft for Rs. 1000/- (per coupon book) favouring 'National Securities Clearing Corporation Limited' payable at Mumbai.

14.2.1 Revised procedures for reporting normal bad deliveries

1. The receiving member is required to report normal bad deliveries in plastic pouches. Each delivery should be enclosed in a separate pouch.
2. The bad deliveries are required to be submitted in revised form 6B as prescribed by the Clearing Corporation, on a paper of uniform (A4) size. (Given in Forms NSE F 6B)
3. The Form 6B is required to be submitted in triplicate, of which two copies should be firmly attached on the pouch, and the third (original) copy should be attached to the lot inside the pouch. The lot should be so placed in the pouch that all details mentioned on the Form 6B are clearly visible, without having to open the pouch.
4. A copy of delivery details statement should be attached to the lot inside the pouch.
5. Members are required to report all bad deliveries pertaining to a delivery number in the same 6B form. If details of certificate nos., etc. are given in a separate paper, as Annexure to form 6B, the annexure should contain the details of those shares which are to be reported as bad delivery and the same should be stamped by the receiving member.

6. If the same set of distinctive numbers are to be reported as normal bad delivery and dividend bad delivery, then both the reasons should be mentioned on the same Form 6B. However if the distinctive nos. reported as normal bad delivery are different from those reported as dividend bad delivery, then separate Form 6B's should be used.
7. Form 6B should be complete in all respects. Incomplete forms or forms not conforming to the prescribed size and format are liable to be rejected.

14.2.2 Rectified pay in of bad delivery

1. The delivering member should submit rectified bad deliveries along with the original Form 6B in the plastic pouch.
2. The delivering member should indicate on the form 6B if the shares are rectified and/or replaced.
3. If the delivering member is rectifying either the share certificate or the transfer deed or both, the same should be clearly indicated in the specified column in form 6B.
4. If part quantity is replaced / rectified, then a shortage letter should be attached as per the format prescribed by the Clearing Corporation, giving the details of un-rectified deliveries. Members are required to report un-rectified bad delivery cases in the prescribed form 6B-2.

14.3 Bad Deliveries valued at more than Rs. 20 lakhs

In cases wherein the value of bad deliveries reported against the delivering member (DM) is greater than Rs. 20 lakhs, the bad delivery documents shall be withheld by the Clearing Corporation. The withheld documents would be released if the DM complies with either of the following:

1. Deposits an amount with the Clearing Corporation, equivalent to the value of bad delivery reported against them
2. rectifies/replaces the securities reported under bad delivery

ITEM 15: CLEARING HOUSE PROCEDURES

In pursuance of Regulations 15 of the Capital Market Regulations, procedure for appointing authorised representatives and use of Clearing House is specified as under:

15.1 Authorised Clearing House Representatives/ Clearing Assistants

Each CM clearing member can appoint five authorised representatives for each clearing house to deliver and receive securities through the Regional Clearing House and Central Clearing House. A member should make separate applications for designating these authorised representatives as per the revised Form No. NSE - F 8. NSE CLEARING LIMITED will issue an Identity Card to each of these representatives. The authorised representatives shall display this ID card on their person at all times they are in the clearing house premises. This ID card is non-transferable and must be surrendered immediately to the clearing house upon cessation of employment of any of the authorised representatives. Any loss or theft of this ID card should also be promptly informed to the clearing house.

15.1.A. Charges for identity cards for authorised representatives of member

Members	Clearing Members	Custodians and other Clearing with high delivery volumes
No. of cards to be issued	5	Maximum 10
Charges	NIL	Nil up to 5 cards Rs. 1000 per card for more than 5 cards
Charges for new cards where the old cards are returned (owing to change of members representative)	Rs. 300/-	Rs. 300
Charges for duplicate cards where the old card is damaged and returned for issue of fresh cards	Rs. 300	Rs. 300
Charges for additional cards where the old cards are lost/ misplaced or are not returned	Rs. 1000	Rs. 1000

15.2 Delivery at the allotted time

The delivering member should deliver all his delivery lots to the clearing house on the pay-in day for securities. The clearing house will acknowledge the delivery on a copy of the delivery statement.

15.3 Receipt at the allotted time

The receiving member should collect the documents from the clearing house on the pay-out day of the securities.



Receiving members will be allotted time slots for collecting documents from the clearing house. The receiving member or his authorised representative will be required to acknowledge receipt of the documents on the copy of the receipt statement.

15.4 Details of securities delivered to the Clearing House

Clearing members are required to submit details of securities delivered to the Clearing House in such form, including electronic form, as per the format prescribed by the Clearing Corporation from time to time.

Members are required to provide details of all deliveries to the respective Clearing House, in 3.5" floppy diskettes in the prescribed format. (Format given in **Annexure 4**).

In cases where floppies are not submitted and /or where the floppies are not in the required format or where the floppies are found to be not readable, for such cases the procedures as given in **Annexure 5** shall be followed.

The Clearing Corporation will specify, from time to time, the settlement types for which the clearing member should submit the above details.

ITEM 16 : CLEARING AND OTHER FORMS

The following Clearing Forms are specified. The Format of the same is available in under 'List of Annexure'

Report No.	Particulars	Annexure
NSEF-01	Settlement Obligations Statement of Clearing Member	6
NSEF-01A	Settlement Obligations Statement of Clearing Member - Custodian-wise	7
NSEF-02	Settlement Obligations Statement of Custodian	8
NSEF-03	Final Delivery Statement	9
NSEF-04	Final Receipt Statement	10
NSEF-05	Delivery Slip	11
NSEF-06	Delivery Details Statement	12
NSEF-06B	Bad Delivery - format for reporting	13
NSEF-06B1	Bad Delivery Memo	14
NSEF-06B2	Unrectified Bad Deliveries	15
BDC 1A	Local Exchange Company Objections	16
BDC 1B	Inter-Exchange Company Objections	17
BDC 2A	Local Exchange Rectified Company Objections	18
BDC 2B	Inter-Exchange Rectified Company Objections	19
BDC 3A	Local Exchange Invalid Claim Of Company Objections	20
BDC 3B	Inter-Exchange Invalid Claim Of Company Objections	21
BDC 4A	Local Exchange Reporting Bad Delivery for Rectified Company Objections	22
BDC 4B	Inter Exchange Reporting Bad Delivery for Rectified Company Objections	23
NSEF-06E	Company Objections - Format for reporting non rectification/ non replacement of Company Objection	24
NSEF-06F	Request Cases - Format for reporting request cases	25
NSEF-6I	Reporting fake/forged SEBI registration rubber stamp	26
NSEF-6J	Undertaking in cases of Jumbo transfer deed submitted in Company Objection	27
NSEF-07	Format for notice of Non-Delivery	28
NSEF-07A	TT Market Deals (for Regular Market Deals) - Format for reporting by Custodian Clearing Member	29
NSEF-07A1	TT Market Deals (for Depository Market Deals) - Format for reporting by Custodian Clearing Member	30
NSEF-07B	TT Market Deals (for Regular Market Deals) - Format for reporting by TM Clearing Member	31
NSEF-07B1	TT Market Deals (for Depository Market Deals) - Format for reporting by TM Clearing Member	32
NSEF-08	Authorised Clearing House Representative - application format	33

NSEF-11A	Format for Reporting the settlement of Negotiated Trades as Brokers– In regular market	34
NSEF-11A1	Format for reporting the settlement of Negotiated Trades effected as Brokers & Agents in securities admitted to trading on the CM segment of NSE - In Depository Market)	35
NSEF 11B	Format for reporting the settlement of Negotiated Trades effected as Principals in securities admitted to trading on the CM segment of NSE - In Regular Market	36
NSEF 11B1	Format for reporting the settlement of Negotiated Trades effected as Principals in securities admitted to trading on the CM segment of NSE - In Depository Market	37

List of Annexure

Annexure 1 Valuation for corporate benefit

Sr. No.	Corporate Benefit	Valuation
1	Dividend/Interest/Redemption amount	All debit/credit for valid claims on company objections lodged with Clearing House shall be done by the Clearing Corporation.
2	Bonus	IM may deliver the entire quantity of bonus shares claimed by the RM. In case of part delivery of bonus shares the delivery must necessarily be in market lots. In case the IM does not deliver the shares, the equivalent monetary value for the bonus shares shall be debited to the IM and credited to the account of RM by the Clearing Corporation.
3	Rights- Equity	IM may deliver the entire quantity of rights shares claimed by the RM and claim the amount for issue price in the relevant portion of form BDC-2A. In case of part delivery of rights shares, the delivery must necessarily be in market lots. In case the IM does not deliver the shares, the equivalent monetary value less rights issue amount shall be debited to the IM and credited to the account of RM by the Clearing Corporation.
4	Rights	FCD,PCD-convertible part (which are traded on NSE) IM may deliver the entire quantity of rights FCD, PCD - convertible part (which are traded on NSE) claimed by the RM and claim the amount for issue price in the relevant portion of form BDC-2A. In case of part delivery of rights FCD, PCD - convertible part (which are traded on NSE), the delivery must necessarily be in market lots. In case the IM does not deliver the rights shares, the equivalent monetary value less rights issue amount shall be debited to the IM and credited to the account of RM by the Clearing Corporation.
5	Rights - NCD PCD-Non Convertible Part	No Valuation

6	Others Rights - FCD,PCD-convertible part (if not traded on NSE)	Shall be handled directly between members as is the current practice
---	---	--

IM : Introducing Member/First Introducing Member

RM : Receiving Member/Last Introducing Member

Computation of equivalent value : The equivalent value of a scrip will be the closing price of Day 19. The date of intimation of objection is taken as Day 1. In case there is no trading on Day 19, then the closing price of the day preceding Day 19 on which trading took place will be taken as equivalent value. However, if the rectification of objection is beyond the stipulated period of 21 days (owing to the scrip being in no delivery), the relevant valuation price shall be the closing price of the date 2 days prior to the date of rectification.



Annexure 2- UNDERTAKING

(On the Letter Head)

To,

National Securities Clearing Corporation Limited

Exchange Plaza, C-1 Block G

Bandra Kurla Complex

Bandra (E)

Dear Sir/s,

Pursuant to the requirement specified in COSI meeting dated February 21, 1998 and subsequent broadcast on February 26, 1998, we are required to submit delivery details statement and / or delivery slip alongwith the company objection memo while lodging the document against the introducing member in support of the proof of having received such shares through the process of Clearing House, from delivering member at NSE. While we have been furnishing such supporting documents alongwith the company objection being lodged by us, the relevant delivery detail statement and / or delivery slip are not available at our end in respect of company objection detailed here below. We, therefore, request the Clearing Corporation to accept the objection without delivery detail statement and / or delivery slip in respect of the above shares.

We confirm that the shares, the details of which are given in Annexure 2.1 attached, have been received by us from the Clearing House.

We undertake that in case where it is proved that the aforesaid shares were not received by us through the process of Clearing House of National Stock Exchange of India / Clearing Corporation from the introducing delivering member or delivering member, we agree that such act shall be subject to same amount of penalty as provided under item no.8.5 of Circular No: NSCC/CM/C&S/064 dated March 18, 1998 besides any other disciplinary action deemed fit to be initiated against us by the Exchange / Clearing Corporation .

Thanking you,



Yours faithfully,

(Members Name & Official Seal)

Note: The above undertaking is to be given only incase of fake/forged/stolen shares under objection and where the introducing member at NSE is other than a defaulter, surrendering member, surrendered member, suspended member or a disabled member.

Annexure 2.1

Objection Inward No. :

Details when the shares were originally received

Shares received from

Member Name : _____

Member Code : _____

Settl. Type	Settl. No.	Del. No.	Certificate No.	Distinctive Nos.	From – To
-------------	------------	----------	-----------------	------------------	-----------



Annexure - 3

Sr No	Reason	Reason Code	To be Rectified by IM / DM
1	Wrong Scrip Delivered.	DM 02	DM
2	Overwriting in Folio No in Certificate.	IM 01	IM
3	Sellers name and apparent difference in signature on TD.	IM 02	IM
4	Partly paid shares delivered instead of fully paid.	DM 03	DM
5	Sellers Signature Missing.	IM 03	IM
6	Witness signature missing.	IM 04	IM
7	Companies name wrongly written.	IM 05	IM
8	New share Dividend not claimed on Non Pari Passu shares.	DM 01	DM
9	Call money endorsement required.	IM 06	IM
10	P.A. No required.	IM 07	IM
11	ROC date not clear	IM 08	IM

Annexure-4

Members are also requested to furnish the following information on floppies in the format mentioned below.

File format

The file should be in the comma delimited format i.e. the fields in the header and detail records (discussed in items 2 and 3 resp.) should be separated by a comma (,) and should not have

- leading zeros (in the case of numbers)
- leading and following spaces (in the case of characters and numbers)

For example:

The header record would read as:

01,09852,N,1997048,N,01,1025,09852N1997048N01,N0985201.048

The detail record would read as:

21,N,1997048,N,1234,ATLASCOPCO,EQ,10,A80482,1100000000000001,1100000000000000
10

1. File Naming Convention

The file will be named as per the format XYYYYYNN.999

where X : Settlement Type

YYYYYY : Member Code

NN : Batch No.

999 : Settlement Number

Generation of batch number

The batch number as described above should be generated as follows.



For a unique combination of Settlement Type, Settlement No., and Delivery Type a separate file should be generated. For a given Settlement Type and Settlement No., each file generated should have a unique batch no. This batch no. should increment by one each time a new file is generated.

A maximum number of 10,000 records including the header and the delivery detail records can be entered in one floppy. (Detail record discussed in item 3).

Consider the following examples:

Example 1:

Settlement type N
Member code 09852
Batch no. 01
Settlement no. (1997048) 048
File should be named as N0985201.048

Example 2:

Settlement type N
Member code 09852
Batch no. 02
Settlement no. (1997048) 048
File should be named as N0985202.048

2. Header Record

Each file will contain the header record in the following format:

Field Name

Record Type

Trading Member Code

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Settlement Type

Settlement No.

Delivery Type

Batch Number

Total number of Records

File Name

DOS File Name

The Record type should be 01 for header record.

Consider the following example:

Record Type 01

Trading Member Code 09852

Settlement Type N

Settlement No.1997048

Delivery Type N

Batch Number 01

Total number of Records 1025

File Name 09852N1997048N01

DOS File Name N0985201.048

The above header record should appear as follows:

01,09852,N,1997048,N,01,1025,09852N1997048N01,N0985201.048

File Name in the header record

The file name in the header record should be as follows:

Member Code



Settlement Type

Settlement No.

Delivery Type

Batch Number

Consider the above example:

Corresponding to file N0985201.048, the file name in the header record should appear as 09852N1997048N01.

The DOS File Name in the header record:

The DOS file name in the header record should be as follows:

Settlement Type

Member Code

Batch No.

Settlement Number

Consider the example cited in item 1:

Corresponding to file N0985201.048, the DOS file name in the header record should appear as N0985201.048.

3. Detail record

Please note that the format as defined earlier in NSCC/CH/3477 contained a field 'Number of certificates' which has been deleted in the following revised format.

Field Name	Length
Record type	Char (2)
Settlement Type	Char (1)
Settlement Number	Char (7)
Delivery Type	Char (1)



Delivery Number Char (6)

Symbol Char (10)

Series Char (2)

Delivered Qty Number (16)

Certificate Number Char (20)

DNR From No. Char (16)

DNR to No. Char (16)

The Record type for the detail records should be 21.

Consider the following example:

Record type 21

Settlement Type N

Settlement Number 1997048

Delivery Type N

Delivery Number 1234

Symbol ATLASCOPCO

Series EQ

Delivered Qty 10

Certificate Number A80482

DNR From 1100000000000001

DNR From 1100000000000010

The above detail record should appear as follows:

21,N,1997048,N,1234,ATLASCOPCO,EQ,10,A80482,1100000000000001,1100000000000010

There should be a separate detail record for

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- Each certificate number
- discontinuous distinctive number ranges

Annexure-5

Reason	Charges to be levied
Non-submission of floppy	Rs. 500 per instance and Rs.2000 if non-submission more than two consecutive instances
Part delivery details provided/ delivery details not provided	Rs.200 per settlement
DNR/ certificate details on DDS/ floppy not matching with the physical shares and being reported as bad by the receiving members	Rs.200 per settlement
Other minor technical mistakes	Rs. 200 subject to a maximum of Rs. 500 for more than one mistake

The members would be given an opportunity to rectify the data till 12:00 p.m. on the funds pay-in day.

If the distinctive number ranges (DNRs) provided by the Delivering Member do not tally with the physical shares delivered by them, and subsequently, it is confirmed that the shares actually delivered are fake/ forged/ stolen, a fine of Rs. 5000/- or 10% of the value of shares delivered, whichever is higher, shall be levied on such members.





Annexure-6-FORM NO: NSEF 01

To

Date:

National Securities Clearing Corporation Ltd.

Mumbai

Dear Sirs,

We hereby state that the Settlement Obligations for securities to deliver / receive and funds to pay / receive as specified in our "**SETTLEMENT OBLIGATION STATEMENT OF CM CLEARING MEMBER**" (Form No: NSEF - 01) for the Settlement Type:_____ No:_____ as enclosed herewith is confirmed order from us for the same.

CM Clearing Member Name

Signature

CM Clearing Member Code

Stamp



FORM NO: NSEF-01

To

Date:

National Securities Clearing Corporation Ltd.

Mumbai

SETTLEMENT OBLIGATION STATEMENT OF CM CLEARING MEMBER

Clearing Member: 'Code' 'Name'

Trade Date: 'Date' Report Run Date: 'Date'

Settlement Type: 'Code' Settlement No: 'No'

Trading Period: 'From' 'To'

Pay-in Date: 'Date' Pay-out Date: 'Date'

Sr.	Security	Total Buys	Total Sells
No.	Code Symbol	Quantity	Quantity
	Cumulative Net	Value	Value
	Qty to Rec. Funds [(-)to Del/(+)to Rec]		Qty to Del.

Total l

Funds to Pay(-)/Receive(+) Rs. _____

I/We hereby state that the above mentioned Settlement obligation for securities to deliver/receive and funds to pay/receive is a confirmed order from us for the same.

CM Clearing Member Name :

Member Signature :



CM Clearing Member Code:

Member Stamp:



Annexure-7-FORM NO: NSEF 01A

To

Date:

National Securities Clearing Corporation Ltd.,
Mumbai

Dear Sirs,

We hereby state that the Settlement Obligations for securities to deliver / receive and funds to pay/receive as specified in our "**SETTLEMENT OBLIGATION STATEMENT OF CM CLEARING MEMBER - CUSTODIANWISE**" (Form No: NSEF - 01A) for the Settlement Type:_____ No:_____ as enclosed herewith is confirmed order from us for the same.

CM Clearing Member Name

Signature

CM Clearing Member Code

Stamp



FORM NO: NSEF-01A

To

Date:

National Securities Clearing Corporation Ltd.

Mumbai

**SETTLEMENT OBLIGATION STATEMENT OF CM
CLEARING MEMBER - CUSTODIAN-WISE**

Clearing Member : 'Code' 'Name'

Trade Date: 'Date' Report Run Date: 'Date'

Settlement Type: 'Code' Settlement No: 'No'

Trading Period : 'From' 'To'

Pay-in Date: 'Date' Pay-out Date: 'Date'

Sr.	Security	Total Buys	Total Sells	Cumulative Net
No	Code Symbol Series	Quantity Value	Quantity Value	Qty to Del. Qty to Rec. Funds
				[(-)to
				Del/(+)to Rec]



Total

Funds to Pay(-)/Receive(+) Rs._____

I/We hereby state that the above mentioned Settlement obligation for securities to deliver/receive and funds to pay/receive is a confirmed order from us for the same.

CM Clearing Member Name :

Member Signature :

CM Clearing Member Code:

Member Stamp:



Annexure-8 FORM NO: NSEF 02

To

Date:

National Securities Clearing Corporation Ltd.,
Mumbai

Dear Sirs,

We hereby state that the Settlement Obligations for securities to deliver / receive and funds to pay / receive as specified in our "**SETTLEMENT OBLIGATION STATEMENT OF CUSTODIAN CLEARING MEMBER**" (Form No: NSEF - 02) for the Settlement Type:_____ No:_____ as enclosed herewith is confirmed order from us for the same.

Custodian Clearing Member Name

Signature

Custodian Clearing Member Code

Stamp



FORM NO: NSEF-02

To

Date:

National Securities Clearing Corporation Ltd.

Mumbai

**SETTLEMENT OBLIGATION STATEMENT OF
CUSTODIAN CLEARING MEMBER**

Clearing Member : 'Code' 'Name'

Trade Date: 'Date' Report Run Date: 'Date'

Settlement Type: 'Code' Settlement No: 'No'

Trading Period : 'From' 'To'

Pay-in Date: 'Date' Pay-out Date: 'Date'

Sr.	Security	Total Buys	Total Sells	Cumulative Net
No.	Code Symbol Series	Quantity Value	Quantity Value	Qty to Del. Qty to Rec.
Funds [(-)to				
Del/(+)to Rec]				

Total

Funds to Pay(-)/Receive(+) Rs. _____



I/We hereby state that the above mentioned Settlement obligation for securities to deliver/receive and funds to pay/receive is a confirmed order from us for the same.

Custodian Clearing Member Name :

Member Signature :

Custodian Clearing Member Code:

Member Stamp:



Annexure-9 FORM NO: NSEF 03

To
National Securities Clearing Corporation Ltd.,
Mumbai

Dear Sirs,

We hereby state that we will deliver documents (Form No:NSEF-03) comprising of Delivery
No: From _____ To _____ in the clearing for the Settlement
Type:_____ No:_____

Delivering Member Name

Signature

Delivering Member Code

Stamp



FORM NO: NSEF-03

To
National Securities Clearing Corporation Ltd.
Mumbai

Page No.
Report Name :
Report Date:

I/We hereby agree to and will deliver the following securities in the clearing :

FINAL DELIVERY STATEMENT

Delivering Entity 'Code' 'Name'

Delivery Type : Settlement Type: 'Code' Settlement No. : 'No.'

Trading Period 'From' 'To'

Pay-in Date 'Date' Pay-out Date 'Date'

Delivery Nos. 'From' 'To' Total Deliveries 'No.'

Delivering Centre : Receiving Centre :

Sr. No.	Delivery No.	Security	Symbol Series	Qty to Deliver	Receiving Entity	Name	Receipt No.
---------	--------------	----------	---------------	----------------	------------------	------	-------------



Delivering Member Name :

Member Signature :

Delivering Member Code:

Member Stamp:



Annexure-10 - FORM NO: NSEF 04

To

Date:

National Securities Clearing Corporation Ltd.,

Mumbai

Dear Sirs,

We hereby state that we will receive documents (Form No:NSEF-04) comprising of Receipt No: From _____ To _____ in the clearing for the Settlement Type _____ No: _____.

Receiving Member Name

Signature

Receiving Member Code

Stamp



FORM NO: NSEF-04

Page No.

To

National Securities Clearing Corporation Ltd.

Mumbai

Report Name :

Report Date:

I/We hereby agree to and will receive the following securities in the clearing :

FINAL RECEIPT STATEMENT

Receiving Entity 'Code' 'Name'

Delivery Type : Settlement Type: 'Code' Settlement No. : 'No.'

Trading Period 'From' 'To'

Pay-in Date 'Date' Pay-out Date 'Date'

Receipt Nos. 'From' 'To' Total Deliveries 'No.'

Receiving Centre : Delivering Centre :

Sr.

No. Receipt No. Security

Symbol Series Qty to Receive Delivering

Entity Name Delivery No.

Receiving Member Name :

Member Signature :



Receiving Member Code:

Member Stamp:



Annexure-11 FORM NO:NSEF-05

DELIVERY SLIP

Settlement Type		'Code'	Settlement No.'No.'	
Delivering	Centre	Receiving Centre		
Delivery No.	Pay-in Date	Pay-out Date	Receipt No.	
'No.'	'Date'	'Date'	'No.'	
	Security		Delivering Entity Receiving Entity	
'Code'	'Code'	'Code'		
'Name'	'Name'	'Name'		
Qty to Deliver		Qty Delivered		
Delivering Entity Stamp Clearing House Stamp		Qty Short No. of Certificates		
Delivering Entity Signature Clearing House Signature				



Annexure-12 FORM NO: NSEF-06

To
National Securities Clearing Corporation Ltd.
Mumbai

Page No.
Report Name :
Report Date:

DELIVERY DETAILS STATEMENT

Delivering Entity : 'Code' 'Name'

Settlement Type : 'Code' Settlement No.'No'

Trading Period : 'From' 'To'

Pay-in Date : 'Date' Pay-out Date 'Date'

Delivering Centre: Receiving Centre :

Delivery Security Symbol Series Qty to Deliver Receiving Entity Receipt No. No.
of
No. 'Code' Certificates

Certificate DNR's No. of
No.(s) From To Shares

Total

Delivering Member Name :

Member Signature :

Delivering Member Code:

Member Stamp:

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Annexure-13- FORM NO: NSEF 6B

To

Date :

The Clearing house,

NSE CLEARING LIMITED, Mumbai.

We hereby enclose the bad deliveries received by us as per the details mentioned below :

SETTLEMENT NO : TYPE : DELIVERING CENTRE CODE:
DELIVERY NO :

DELIVERING MEMBER NAME : DELIVERING MEMBER CODE :

SCRIP NO OF SHARES	CERTIFICATE NOS	DIST NOS	FROM	TO	NO OF CERTS
BAD CODE					

TOTAL :

REASON :

1. _____

2. _____

3. _____

TOTAL QTY RECTIFIED :



SHARES REPLACED

TRANSFER DEED REPLACED

Certificate Nos
To

Distinctive Nos From To

Certificate Nos

Distinctive Nos From

STAMP & SIGN OF THE REC MEMBER
CODE

RECEIVING MEMBER



Annexure 14-Form NO. NSEF 6B-1 (BAD DELIVERY MEMO)

Date :

NSE Inward No. :

Member's Name:

Code :

Security Name (in full)	Symbol	Series	Delivery No	Settl. Type	Settl. No.
--------------------------	--------	--------	-------------	-------------	------------

Certificate Nos.

Distinctive Nos.

From To

No. of Shares

Good / Bad delivery Guideline No : _____

Reason for Bad Delivery :

Documents Good for Delivery

Documents Bad for Delivery

For National Securities Clearing Corporation Ltd.

(Authorised Signatory)



Annexure-15 FORM NO : NSEF 6B-2 (UNRECTIFIED BAD DELIVERIES)

To

National Securities Clearing Corporation

C-1 Block G, Bandra Kurla Complex

Bandra (E)

Mumbai - 400051

I/We Have Failed To Rectify/Replace The Following Bad Deliveries On The Due Date.
I/We Therefore Instruct You To Auction/Square Off My/Our Account As Provided In
Exchange Bye-Laws And Regulations

Sr No	Delivery Number	Normal/ Dividend	Scrip	Qty	Receiving Member Code
-------	-----------------	------------------	-------	-----	--------------------------

1

2

3

4

5

6

7

8



Stamp And Sign
Of Delivering Member

Delivering Member Code :



Annexure-16 Form No. : BDC - 1A

(To be filled in triplicate for submitting Local Exchange Company Objections)

The BDC/Clearing House
No: _____

BDC Inward

National Securities Clearing Corporation Ltd.

Date of Introducing the shares on the First Introducing Exchange : _____

We enclose the company objections received by us as per details given below :

Introducing Member/Custodian
Member/Custodian)

SEBI REGN. NO. (Introducing

Clearing No.

Security Name (in full) SECURITY CODE (SYMBOL) Series Eq./DebFace Value
Mkt. Lot

Delivering Member Name : _____

Settl. Type	Settl. & Del No.	No. of Certs	No. of Shares	Cert Nos.	Distinctive Nos.	From-
To	Obj. Code	Stamp				
		Amount				

TOTAL :

CLAIM FOR CORPORATE BENEFITS

BDC INWARD NO. _____ Security Name of Benefits:

SECURITY CODE (SYMBOL) : _____

BC/RD Date	Type of	Rate / Ratio	Issue price	No. of shares	Dividnd Amt
	Corporate Benefits.			of Rights	due as benefits

securities

CHEQUE (IF ANY) SHOULD BE ISSUED IN FAVOUR OF
: _____

STAMP & SIGN OF BDC
OF STOCK EXCHANGE

STAMP AND SIGN OF RECEIVING
MEMBER/CUSTODIAN

SEBI REGN. NO.(Receiving Member
/Custodian)

Clearing No. _____

Additional Details :

Buyer Custodian Name : _____

Buyer Custodian Code. : _____

Seller Custodian Name : _____

Seller Custodian Code. : _____

Obj Code Reason

1. Transferor Signature not matching with the records of the company.
Attestation required.
2. Fake/Forged/Stolen shares.
3. Alterations/Corrections on the Transfer Deed needs to be authenticated by the Tranferor
4. Signature of the transferor not properly witnessed.
5. Stop Transfer instructions received by the Company.
6. Power of Attorney of authorised signatory not registered with the Company.
Certified true copy of Board Resolution/Power of Attorney required.
7. Memorandum & Articles of association of the Company required.
8. Others (Specify the reason on the Form BDC - 1A)



Annexure-17 Form No. : BDC - 1B

(To be filled in quadruplate for submitting Inter-Exchange Company Objections)

The BDC (First Introducing Exchange)

BDC Inward

No:_____

Stock Exchange Code

:_____

Date of Introducing the shares on the First Introducing Exchange : _____

We enclose the company objections received by us as per details given below :

Introducing Member of First Exchange/Custodian
Introducing Member/Custodian)

SEBI REGN. NO. (First

Clearing No.

Security Name (in full) ISIN CODE Equity/Deb Face Value Mkt. Lot

Close Out Price (See Note I) : _____

No. of Certs No. of Shares Cert Nos. Distinctive Nos. From To Obj Reason (Code)

Stamp Amt. Close-out Amt.

TOTAL :

CLAIM FOR CORPORATE BENEFITS

BDC INWARD NO. _____ Security Name of Benefits:

ISIN CODE : _____

BC/RD Date Type of Corporate Benefits. Rate / Ratio Issue price of Rights securities

No. of shares due as benefits DividendAmount

Demand Draft (IF ANY) SHOULD BE ISSUED IN FAVOUR
 OF: _____

PAYABLE AT _____

STAMP & SIGN OF BDC
 INTRODUCING MEMBER/CUSTODIAN
 OF LAST EXCHANGE

STAMP AND SIGN OF LAST

SEBI REGN. NO. (

Last Introducing Member /Custodian)



Stock Exchange Code : _____

Clearing No.

Note I : Indicate close out price as per close out procedure

Additional Details :

Buyer Custodian Name : _____

Buyer Custodian Code. : _____

Seller Custodian Name : _____

Seller Custodian Code. : _____

Obj Codes Reason

1. Transferor Signature not matching with the records of the company.
2. Fake/Forged/Stolen shares.
3. Alterations/Corrections on the Transfer Deed needs to be authenticated by the Transferor/Transferee.
4. Signature of the transferor not properly witnessed.
5. Stop Transfer instructions received by the Company.
6. Power of Attorney of authorised signatory not registered with the Company. Certified true copy of Board Resolution/Power of Attorney required.
7. Memorandum & Articles of Association of the Company required.
8. Others (Specify the reason on the Form BDC - 1B)



Annexure-18 Form No. : BDC - 2A

Part - A

(To be filled in triplicate by the Introducing Member/Custodian for submitting rectified Company Objections)

To,

The BDC/Clearing House

BDC Inward No. _____

National Securities Clearing Corporation Ltd.
BDC- 1A)

(quoted by Stock Exchange on form

Receiving Member/Custodian
Member/Custodian)

SEBI REGN. NO.(Receiving

Clearing No. _____

We enclose herewith the following shares duly rectified/replaced including corporate benefits (if any) as per the claim arising on company objections :

Security Name (in full)	SECURITY CODE (SYMBOL)	Series Eq./DebFace Value
---------------------------	------------------------	--------------------------

Mkt. Lot

No. of TDs	No. of Certs	No. of Shares	Cert Nos.	Distinctive Nos.	From -To
------------	--------------	---------------	-----------	------------------	----------

Cheque No.

Cheque Amount(Close- Out Amount)

Security Name of Benefits : _____ CORPORATE BENEFITS SUBMITTED (To be filled by the Introducing Member/Custodian)



Type of Corp. Benefit No. of Shares enclosed as benefits Cheque No. Equivalent Price

(Closing Amt) Cheque Amount Distinctive Nos. Of shares enclosed From - To

For Rights (Equity, FCD's, PCD's) submitted by us as Corporate Benefits for the above BDC Inward No., kindly issue us a Cheque for Rs. _____ in favour of : _____

Part - B

(Details to be filled in by the Receiving Member/Custodian)

BDC Inward No. : _____

We enclose herewith a Cheque No. _____ dated _____ for Rs. _____ drawn on _____ (name of bank) in favour of _____ (the Introducing Member) being the amount paid for Rights shares.

Kindly acknowledge receipt.

From : The BDC
Member/Custodian :

Stamp & Sign of Receiving

(Stamp & Sign of Stock Exchange)

SEBI REGN. NO.(Receiving

Member/Custodian)

Stock Exchange Code : _____

Clearing No.



Annexure-19 Form No. : BDC - 2B

Part - A

(To be filled in quadruplicate by the First Introducing Member/Custodian for submitting rectified Company Objections)

To,

The BDC(Last Exchange)

BDC Inward No.

(quoted by Last Exchange on

form BDC- 1B)

Last Introducing Member/Custodian

SEBI REGN. NO.(Last
Introducing

Member/Custodian)

Clearing No._____

We enclose herewith the following shares duly rectified/replaced including Corporate Benefits (if any) as per the claim arising on company objections :

Security Name (in full) SECURITY CODE (SYMBOL) Series Eq./DebFace Value

Mkt. Lot

No. of Certs No. of Shares Certificate Nos. Distinctive Nos. From - To Cheque No.
Cheque
Amount
(Close- Out
Amount)

Security Name of Benefits: _____ CORPORATE BENEFITS
SUBMITTED (To be filled by the First Introducing Member/Custodian)



Type of Corp. Benefit No. of Shares enclosed as benefits Cheque No. Equivalent Price
(Closing Amt) Cheque Amount Distinctive Nos. Of shares enclosed
From To

For Rights (Equity, FCD's, PCD's) submitted by us as Corporate Benefits for the above BDC
Inward No., kindly issue us a Demand Draft for Rs. _____ in
favour of : _____ payable at _____

Part - B

(Details to be filled in by the Last Introducing Member/Custodian)

BDC Inward No. : _____

We enclose herewith a Demand Draft No. _____ dated _____ for Rs.
_____ drawn on
_____ (name of bank) in favour of
_____ (the First Introducing Member/ Custodian)
being the amount paid for Rights shares.

Kindly acknowledge receipt.

From : The BDC
Introducing Member/Custodian :

(Stamp & Sign of Last Exchange)
Member/Custodian)

Stamp & Sign of Last

SEBI REGN. NO.(Last Introducing

Stock Exchange Code : _____

Clearing No.



Annexure-20 Form No. : BDC - 3A

(To be filled in triplicate by the Receiving Member/Custodian in case of Invalid Claim of Company Objections)

To,

The BDC /Clearing House

National Securities Clearing Corporation Ltd.

DATE:

Stock Exchange Code : _____

Receiving Member/Custodian
Member/Custodian)

SEBI REGN. NO. (Receiving

Clearing No. : _____

Part - A

Re: INCORRECT COMPANY OBJECTION

BDC Inward No. : _____

(quoted by Stock Exchange on form BDC- 1A)

We are in receipt of the above company objection along with _____ Equity share(s)/Debenture(s) of _____ Ltd. and relative transfer deed(s), which are being returned for reason(s) marked below :

1. We have not introduced these securities.*
2. The delivering member stamp affixed on the reverse of the TD is fake. *
3. Objection reason not valid.
4. Objection due to transferee error.
5. Company memo not proper.
6. Copy of Court order /FIR required.
- 7.Others(specify):_____

Part - B

Re : Invalid Claim for Corporate Benefits

BDC INWARD NO. _____ Security Name of Benefits:

BC/RD Date Reason	Type of Corporate Benefits.	Rate / Ratio	DividendAmount
----------------------	-----------------------------	--------------	----------------

Stamp & Sign of Intro. Member/Custodian

Stamp & Sign of BDC of Stock
Exchange

Clearing No. _____
: _____

Stock Exchange Code

* Note: In these cases, the members should submit an undertaking on form 6I.



Annexure: 21- Form No. : BDC - 3B

(To be filled in triplicate by the Receiving Member/Custodian in case of Invalid Claim of Company Objections)

To,

The BDC (Last Exchange)

DATE:

Stock Exchange Code : _____

Last Introducing Member/Custodian
Member/Custodian)

SEBI REGN. NO. (Last Introducing

Clearing No. _____

Part - A

Re: INCORRECT COMPANY OBJECTION

BDC Inward No. : _____

(quoted by Last Exchange on form BDC- 1B)

We are in receipt of the above company objection along with _____ Equity share(s)/Debenture (s) of _____ Ltd. and relative transfer deed(s), which are being returned for reason(s) marked below :

1. We have not introduced these securities.
2. The delivering member stamp affixed on the reverse of the TD is fake. *
3. Objection reason not valid.
4. Objection due to transferee error.
5. Company memo not proper.
6. Copy of Court order /FIR required.
- 7.Others(specify):_____



Part - B

Re : Invalid Claim of Corporate Benefits

BDC INWARD NO. _____ Security Name of Benefits:

BC/RD Date	Type of Corporate Benefits.	Rate / Ratio	DividendAmount	Reason
------------	-----------------------------	--------------	----------------	--------

Stamp & Signature of First Intro. Member
/Custodian

Stamp & Sign of BDC of First
Introducing Exchange

Clearing No. _____
: _____

Stock Exchange Code

* Note: In these cases, the members should submit an undertaking on form 6I.



Annexure:22 - Form No. : BDC - 4A

(To be filled in triplicate by the Receiving Member/Custodian of the Local Exchange for reporting Bad Delivery for the rectified Company Objections shares)

To,

The BDC/Clearing House

BDC Inward No. _____

National Securities Clearing Corporation Ltd.
BDC- 1A)

(quoted by Stock Exchange on form

Stock Exchange Code : _____

Introducing Member

SEBI REGN. NO.(Introducing Member)

Clearing No. _____

We enclose herewith the following rectified/replaced Company Objection shares which are Bad Delivery , the details of which are as mentioned below:

Security Name (in full)	ISIN Code (Symbol)	Equity/Deb	Face Value	Mkt Lot.
-------------------------	--------------------	------------	------------	----------

No. of TDs	No. of Certs	No. of Shares	Cert Nos.	Distinctive Nos.	From-To	Reason for Delivery
------------	--------------	---------------	-----------	------------------	---------	---------------------

Total :

Kindly acknowledge receipt and arrange to issue a cheque for the close-out amount in favour of : _____.



Authorised by

The BDC
Member/Custodian:

(Stamp & Sign of Stock Exchange)
Member/Custodian)

Stamp & Sign of Receiving

SEBI REGN. NO.(Receiving

Stock Exchange Code : _____

Clearing No.

Note : Members must submit a photocopy of Form BDC - 1A and BDC - 2A alongwith a copy of the Company Objection Memo while submitting shares for Bad Delivery.



Annexure: 23 -Form No. : BDC - 4B

(To be filled in quadruplicate by the Introducing Member/Custodian of the Last Exchange for reporting Bad Delivery for the rectified Company Objections shares)

To,

The BDC (First Introducing Exchange)

BDC Inward No. _____

(quoted by Last Exchange on form

BDC- 1B)

Stock Exchange Code : _____

First Introducing Member of First Exchange
Member)

SEBI REGN. NO.(First Introducing

Clearing No. _____

We enclose herewith the following rectified/replaced Company Objection shares which are Bad Delivery , the details of which are as mentioned below:

Security Name (in full)	ISIN Code	Equity/Deb	Face Value	Mkt Lot.
-------------------------	-----------	------------	------------	----------

No. of TDs	No. of Certs	No. of Shares	Cert Nos.	Distinctive Nos.	From -To	Reason for Delivery
------------	--------------	---------------	-----------	------------------	----------	---------------------

Total :

Kindly acknowledge receipt and arrange to issue a Demand Draft for the close-out amount in favour of _____ payable at _____.



Authorised by:

The BDC
Member/Custodian of Last Exchange:

Stamp & Sign of Introducing

(Stamp & Sign of Last Introducing Exchange)
Member/Custodian of Last Exchange)

SEBI REGN. NO.(Introducing

Stock Exchange Code : _____

Clearing No.

Note : Members must submit a photocopy of Form BDC - 1B and BDC - 2B alongwith a copy of the Company Objection Memo while submitting shares for Bad Delivery.



Annexure: 24- FORM NO: NSEF 06E

Date:

To
The Clearing House
National Securities Clearing Corporation Ltd.

Re: NON-RECTIFICATION/REPLACEMENT OF COMPANY OBJECTIONS

I/We have failed to rectify/replace the following Company Objection cases on the due date.

I/We therefore instruct you to auction/square off my/our account for the same as provided in the Stock Exchange Bye-laws and Regulation.

Settlement Type _____ No : _____

Rectification date:

NSCC Objection No.	Security Name	Security Series	Face Value	Unrectified Quantity
--------------------	---------------	-----------------	------------	----------------------

Introducing Member Name

Signature

Introducing Member Code

Stamp

Annexure 25 - FORM NO: NSEF 06F

(Request Cases)

DATE :

INWARD No.

REC MEM CODE :

DEL / INTRO. MEM CODE :

REC MEM NAME :

DEL / INTRO. MEM NAME :

SETT. TYPE & No.:

DEL. No.

SCRIP NAME :

PREVIOUS B.C. :

SCRIP SYMBOL :

SERIES :

CERT NO	DISTINCTIVE NOS FROM - TO	QTY	NO OF CERT	REASON CODE
---------	---------------------------	-----	------------	-------------

TOTAL

REASON :

TOTAL QTY RECTIFIED :

SHARES REPLACED

TRANSFER DEED REPLACED

Certificate Nos	Distinctive Nos From -To
Distinctive Nos From -	To

Certificate Nos

Affix Rs. 100/- Coupon here

STAMP OF RECEIVING MEMBER



Annexure 26 - FORM NO: NSEF 6I

(To be filled in triplicate by the introducing member in case of fake/forged member stamp or in case the shares are not introduced by the member)

The BDC/Clearing House

National Securities Clearing Corporation Ltd.

Mumbai.

Date :

Re : Fake/Forged SEBI registration rubber stamp

Shares not introduced by us on the Exchange

This is to inform you that :

1. the rubber stamp impression of _____
_____ (member name) appearing on the reverse of the transfer deed bearing the following certificate & distinctive nos. is fake/forged.
2. we have not introduced the shares bearing the following certificate & distinctive nos. on the Exchange.

Inward No. Security Symbol

Certificate No. Distinctive Nos.

From To No. of shares



Total :

In the event of the above information being found incorrect, we authorise you to close out the objection immediately without the mandatory period of 21 days for rectification without intimation to us.

Stamp & Signature of the introducing member

Note : Please tick whichever is applicable.



Annexure 27 - FORM NO : NSEF 6J

Undertaking in cases of Jumbo transfer deed submitted in Company Objection

The Introducing Member

Date :

Re : Jumbo Transfer deeds lodged to the company

Kindly issue fresh transfer deed(s) in market lots in respect of shares of _____ (name of company), bearing the below mentioned distinctive no(s). while rectifying/replacing the shares reported under objection, in lieu of the original transfer deed(s) which has/have been lost/destroyed.

Certificate No.	Distinctive Nos. From - To	No. of shares
-----------------	----------------------------	---------------

We will indemnify the transferor against all losses, damages, costs, charges and expenses they may sustain in the event of the said original transfer deed(s) being misused at any point of time or otherwise in consequence of the transferor issuing us fresh transfer deed(s) to us, as aforesaid.

Stamp & Signature of the receiving member



Annexure 28 - FORM NO: NSEF 7

NOTICE OF NON-DELIVERY

To

The Clearing House

National Securities Clearing Corporation Ltd.

I/we have failed to deliver this day the following securities as per the Final delivery Statement, Delivery No: From _____ To _____ Dated _____ in Settlement No: _____. I/We therefore instruct you to debit my/our account with the value thereof as provided in the Bye-laws and Regulations of National Securities Clearing Corporation Ltd.

Name of the security

Quantity

Valuation Price

Total value of securities

Delivering Member Name

Signature

Delivering Member Code

Stamp

cc : To National Securities Clearing Corporation Ltd.



Annexure 29 - FORM NO: NSEF 7A

Settlement of TT Market Deals (In Regular Market)

Format for reporting by Custodian Clearing Member

Date:

TM Clearing Member Code:

TM Clearing Member Name:

Custodian Clearing Member Code:

Custodian Clearing Member Name:

Settlement No.	Trade Date	Settle-ment Date	Buy/ Sell	Counter-party	Security Name
Certificate Nos.		Distinctive Nos.	DD/Cheque /pay order Nos.	Price	Qty
Amt.					

Stamp and Signature of the Custodian Clearing Member



Annexure 30- FORM NO: NSEF 7A1

Settlement of TT Market Deals (In Depository Market)

Format for reporting by Custodian Clearing Member

Date:

TM Clearing Member Code:

TM Clearing Member Name:

Custodian Clearing Member Code:

Custodian Clearing Member Name:

Settle-ment No.	Trade Date	Settle-ment Date	Buy/ Sell	Counter-party	Security
Name	DD/Cheque /pay order Nos.	Price	Qty	Amt.	

Stamp and Signature of the Custodian Clearing Member



Annexure 31 - FORM NO: NSEF 7B

Settlement of TT Market Deals (In Regular Market)

Format for reporting by TM Clearing Member

Date

TM Clearing Member Code:

TM Clearing Member Name:

Custodian Clearing Member Code:

Custodian Clearing Member Name:

Settle-ment No.	Trade Date	Settle-ment Date	Buy/ Sell	Counter-party	Security
Name	Certificate Nos.	Distinctive Nos.	DD/Cheque/pay order Nos.	Price	Qty
Amt.					

Stamp and Signature of the TM Clearing Member



Annexure 32 - FORM NO: NSEF 7B1

Settlement of TT Market Deals (In Depository Market)

Format for reporting by TM Clearing Member

Date

TM Clearing Member Code:

TM Clearing Member Name:

Custodian Clearing Member Code:

Custodian Clearing Member Name:

Settle-ment No. Security Name	Trade Date DD/Cheque/pay order	Settle-ment Date Nos.	Buy/ Sell Price	Counter-party Qty	Amt.
----------------------------------	-----------------------------------	--------------------------	--------------------	----------------------	------

Stamp and Signature of the TM Clearing Member



Annexure 33 - FORM NO.: NSEF-08

Application for issue of Identity Card to

Authorised Representative for attending Clearing House
(separate form to be used for each representative)

I. Application for : Tick and fill appropriate box(es)

New application	Replacement for damaged ID card	Replacement for lost /stolen ID card
-----------------	---------------------------------	--------------------------------------

Please mention

Please mention

ID card no.

Date of issue

ID card no.....

Date of issue

- (1) If application is for replacement of damaged ID card, please attach the previous ID card.
- (2) If application is for replacement of lost/stolen ID card please attach indemnity bond as per - I, and DD/Cheque drawn in favour of NSE CLEARING LIMITED, payable at Bombay for an amount as notified by NSE CLEARING LIMITED from time to time.

II. Particulars of the Clearing Member - applicant

(a) Name and Code No.of the

Clearing Member's firm

(b) Member's SEBI registration number

(c) Address of the Clearing Member

.....

.....

.....

(d) Application for authorised representative at Clearing House

(Mumbai/ Delhi/ Calcutta/ Chennai) Mention place of Clearing House:

(e) Number of authorised representatives already appointed :

(Please mention identity card numbers (1) _____
 with the date of issue) (2) _____
 (3) _____

(4) _____

(f) Details of requests pending :

(Please mention names of persons for which (1) _____
 applications already submitted but ID cards (2) _____
 are yet to be issued) (3) _____
 (4) _____

III. Particulars of the proposed Authorised Representative

(a) Name (First Surname) Mr./Ms. _____

(b) Father's name _____

(c) Date of birth (DD/MM/YY)

(d) Current residential address



(e) Permanent address

(f) Specimen signatures of the proposed
authorised representative

(sign within the box only)

Authorised signatory of clearing
member to attest the signature
of the proposed authorised
representative given in the box
above by signing and stamping
within the box only.

(sign and stamp within the box only)

(g) 2 Coloured photographs of authorised representative (1.5" *1.5") :-

(1) Enclose one photograph with the application duly stamped PASTE A
PHOTOGRAPH HERE
DULY STAMPED

AND SIGNED ACROSS
THE FACE OF THE
PHOTOGRAPH
(STAMP & SIGNATURE
SHOULD CROSS ONTO THE
PAPER)

and signed by the authorised signatory of the clearing member
across the face of the photograph and



(2) Paste the other photograph within the box

IV. Declaration by member applicant

I/we understand that :-

- This identity card is the property of the National Securities Clearing Corporation Ltd.(NSE CLEARING LIMITED) and has been issued to the Authorised Representative of the Clearing Member on the specific written application of the clearing member for the limited purpose of recognising the Authorised Representative of the Clearing Member by NSE CLEARING LIMITED / National Stock Exchange of India Limited (NSEIL) to facilitate his entry into the Clearing House and to receive and/or deposit the securities and/or other documents on behalf of the Clearing Member.
- Any loss/ theft of the card must be immediately reported in writing by the Clearing Member to NSE CLEARING LIMITED with full details and all efforts must be made to trace the card and return it to the Clearing Corporation. Loss/theft of ID card must be reported to police immediately.
- The card is non-transferable and must be returned to NSE CLEARING LIMITED immediately in the event of cessation of employment/death of Authorised Representative or on cancellation of his authorisation by the Clearing Member/NSE CLEARING LIMITED or expiry of validity whichever is earlier.
- The NSE CLEARING LIMITED is not responsible, in any manner whatsoever, for any misuse of the card by any person with or without the knowledge of the Clearing Member or the Authorised Representative.
- The card must be displayed by the Authorised Representative on his person at all times while he is in the premises of the Clearing House/ NSE CLEARING LIMITED/ NSEIL and must be shown on demand to the authorised person of the Clearing House/ Clearing Corporation or the Exchange.
- The card must not be altered or mutilated in any way.
- NSE CLEARING LIMITED holds no responsibility if card is left behind or lost.



· This ID card should be appropriately safeguarded, and I/we understand that I/we shall be required to give an indemnity bond in case a request is made for a duplicate ID card / replacement of an ID card in case of loss/theft.

The information given by me/us in this form is true to my/our personal knowledge and I/we am/are solely responsible and liable for its accuracy.

Date _____

Place _____

[Signature of authorised signatory]

Stamp:

Address of member (write within the box only)

Specimen signature of the proposed authorised representative
(sign within the box only)

Authorised signatory of Clearing Member to attest the signature of proposed authorised representative given in the box above by signing and stamping in the box.
(sign and stamp within the box only)

FOR USE BY NSE CLEARING LIMITED ONLY

Card No.

Date of issue.....

Issuing authority.....



**INDEMNITY BOND FOR DUPLICATE IDENTITY CARD
(COMPANY)**

To,

National Securities Clearing Corporation Limited

Exchange Plaza, C-1 Block G

Bandra Kurla Complex

Bandra (E)

Mumbai - 400 051

Identity Card No. _____

We _____, a Private/Public Limited Company duly incorporated under the Companies Act, 1956 and having registered office at

_____ and principal place of business at
_____ through our Managing Director, Shri
_____, S/o Shri _____, R/o
_____ do hereby solemnly and
sincerely swear and affirm as under :

1. That an identity card having number _____ was issued by National Securities Clearing Corporation Limited (hereinafter referred to as NSE CLEARING LIMITED) on my/our application on _____ (date) in the name of my/our authorised representative, namely, _____ s/o _____ r/o _____ to facilitate his entry into the Clearing House and to receive and/ or deposit the securities and other documents on my/our behalf.

2. That the said Identity Card has been lost/misplaced/stolen and the same is not in my/our possession or in the possession of my/our said authorised representative.

3. That I/we have made a request to NSE CLEARING LIMITED to issue a duplicate Identity card in the name of my/our aforesaid authorised representative.

4. That in consideration of NSE CLEARING LIMITED issuing the said duplicate Identity Card, I/we do hereby indemnify NSE CLEARING LIMITED and bind myself/ourselves, my/our heirs, executors and administrators, assigns and successors to pay and satisfy all claims and charges, costs, damages, demands, expenses and losses which NSE CLEARING LIMITED may sustain, incur or be liable for in consequence of having issued duplicate Identity Card on my/our above said request. NSE CLEARING LIMITED may realise the said claim, charges, cost, damages from my/our property(s) or from my heirs, executors, administrators assigns, successors, as the case may be, without demur.

5. I/We further undertake to pay or deposit any charges that may be decided by NSE CLEARING LIMITED, for issue of duplicate identity card, from time to time and I/we hereby authorise NSE CLEARING LIMITED to recover such charges by debiting my/our account where duplicate identity card is issued on my/our request, whether the original identity card is surrendered or not.

6. I/We further undertake on demand by NSE CLEARING LIMITED to return or deliver such Identity Card and without demand to surrender and return to NSE CLEARING LIMITED the original Identity Card when found or traced and to take all actions, suits, proceedings at my/our own cost as NSE CLEARING LIMITED shall require for the recovery thereof or otherwise in relation to the said Identity Card.

7. I/We hereby further undertake that this indemnity shall be enforceable jointly and severally against me/us, my/our heirs, successors and assigns and the benefits of the indemnity shall ensure for the benefit of NSE CLEARING LIMITED and successors and assigns of NSE CLEARING LIMITED and shall be irrevocable until discharge by me/us of all obligations devolving upon hereunder.

8. This indemnity shall not be affected by any change in the constitution of NSE CLEARING LIMITED or by reason of any merger or amalgamation of NSE CLEARING LIMITED with any other company or companies nor shall this indemnity be in any way prejudiced by absorbing of amalgamated company, corporation or concern.

In witness whereof I/we signed this.....day of.....two thousand and



Date:

Place :

(Authorised Signatory)

Name and Address of Clearing Member

Witness no. 1

Name in block letters:

Full Address:

Signature:

Witness No. 2

Name in block letters:

Full address:

Signature:



**INDEMNITY BOND FOR DUPLICATE IDENTITY CARD
(PARTNERSHIP FIRM)**

To,

National Securities Clearing Corporation Limited
Exchange Plaza, C-1 Block G
Bandra Kurla Complex
Bandra (E)
Mumbai - 400 051

Identity Card No. _____

We, _____ being a registered/unregistered partnership firm having principal office at _____ through our Managing Partner, Shri _____, S/o _____, R/o _____ do hereby solemnly and sincerely swear and affirm as under :

1. That an identity card having number _____ was issued by National Securities Clearing Corporation Limited (hereinafter referred to as NSE CLEARING LIMITED) on my/our application on _____ (date) in the name of my/our authorised representative, namely, _____ s/o _____ r/o _____ to facilitate his entry into the Clearing House and to receive and/ or deposit the securities and other documents on my/our behalf.

2. That the said Identity Card has been lost/misplaced/stolen and the same is not in my/our possession or in the possession of my/our said authorised representative.

3. That I/we have made a request to NSE CLEARING LIMITED to issue a duplicate Identity card in the name of my/our aforesaid authorised representative.

4. That in consideration of NSE CLEARING LIMITED issuing the said duplicate Identity Card, I/we do hereby indemnify NSE CLEARING LIMITED and bind myself/ourselves, my/our heirs, executors and administrators, assigns and successors to pay and satisfy all claims and charges, costs, damages, demands, expenses and losses which NSE CLEARING LIMITED may sustain, incur or be liable for in consequence of having issued duplicate Identity Card on my/our above said request. NSE CLEARING LIMITED may realise the said claim, charges, cost, damages from my/our property(s) or from my heirs, executors, administrators assigns, successors, as the case may be, without demur.

5. I/We further undertake to pay or deposit any charges that may be decided by NSE CLEARING LIMITED, for issue of duplicate identity card, from time to time and I/we hereby authorise NSE CLEARING LIMITED to recover such charges by debiting my/our account where duplicate identity card is issued on my/our request, whether the original identity card is surrendered or not.

6. I/We further undertake on demand by NSE CLEARING LIMITED to return or deliver such Identity Card and without demand to surrender and return to NSE CLEARING LIMITED the original Identity Card when found or traced and to take all actions, suits, proceedings at my/our own cost as NSE CLEARING LIMITED shall require for the recovery thereof or otherwise in relation to the said Identity Card.

7. I/We hereby further undertake that this indemnity shall be enforceable jointly and severally against me/us, my/our heirs, successors and assigns and the benefits of the indemnity shall ensure for the benefit of NSE CLEARING LIMITED and successors and assigns of NSE CLEARING LIMITED and shall be irrevocable until discharge by me/us of all obligations devolving upon hereunder.

8. This indemnity shall not be affected by any change in the constitution of NSE CLEARING LIMITED or by reason of any merger or amalgamation of NSE CLEARING LIMITED with any other company or companies nor shall this indemnity be in any way prejudiced by absorbing of amalgamated company, corporation or concern.

In witness whereof I/we signed this.....day of.....two thousand and



Date:

Place:

(Authorised Signatory)

Name and Address of Clearing Member

Witness no. 1

Name in block letters:

Full Address:

Signature:

Witness No. 2

Name in block letters:

Full address:

Signature:





**INDEMNITY BOND FOR DUPLICATE IDENTITY CARD
(PROPRIETORSHIP FIRM)**

To,

National Securities Clearing Corporation Limited
Exchange Plaza, C-1 Block G
Bandra Kurla Complex
Bandra (E)

Identity Card No. _____

I _____ Son/Daughter/Wife of _____ R/o _____
_____ being sole proprietor/proprietrix of
the firm _____ having its principal office at
_____ do hereby solemnly and sincerely swear
and affirm as under :

1. That an identity card having number _____ was issued by National Securities Clearing Corporation Limited (hereinafter referred to as NSE CLEARING LIMITED) on my/our application on _____ (date) in the name of my/our authorised representative, namely, _____ s/o _____
r/o _____ to facilitate his entry into the Clearing House and to receive and/ or deposit the securities and other documents on my/our behalf.
2. That the said Identity Card has been lost/misplaced/stolen and the same is not in my/our possession or in the possession of my/our said authorised representative.
3. That I/we have made a request to NSE CLEARING LIMITED to issue a duplicate Identity card in the name of my/our aforesaid authorised representative.



4. That in consideration of NSE CLEARING LIMITED issuing the said duplicate Identity Card, I/we do hereby indemnify NSE CLEARING LIMITED and bind myself/ourselves, my/our heirs, executors and administrators, assigns and successors to pay and satisfy all claims and charges, costs, damages, demands, expenses and losses which NSE CLEARING LIMITED may sustain, incur or be liable for in consequence of having issued duplicate Identity Card on my/our above said request. NSE CLEARING LIMITED may realise the said claim, charges, cost, damages from my/our property(s) or from my heirs, executors, administrators assigns, successors, as the case may be, without demur.

5. I/We further undertake to pay or deposit any charges that may be decided by NSE CLEARING LIMITED, for issue of duplicate identity card, from time to time and I/we hereby authorise NSE CLEARING LIMITED to recover such charges by debiting my/our account where duplicate identity card is issued on my/our request, whether the original identity card is surrendered or not.

6. I/We further undertake on demand by NSE CLEARING LIMITED to return or deliver such Identity Card and without demand to surrender and return to NSE CLEARING LIMITED the original Identity Card when found or traced and to take all actions, suits, proceedings at my/our own cost as NSE CLEARING LIMITED shall require for the recovery thereof or otherwise in relation to the said Identity Card.

7. I/We hereby further undertake that this indemnity shall be enforceable jointly and severally against me/us, my/our heirs, successors and assigns and the benefits of the indemnity shall ensure for the benefit of NSE CLEARING LIMITED and successors and assigns of NSE CLEARING LIMITED and shall be irrevocable until discharge by me/us of all obligations devolving upon hereunder.

8. This indemnity shall not be affected by any change in the constitution of NSE CLEARING LIMITED or by reason of any merger or amalgamation of NSE CLEARING LIMITED with any other company or companies nor shall this indemnity be in any way prejudiced by absorbing of amalgamated company, corporation or concern.

In witness whereof I/we signed this.....day of.....two thousand and

Date:

Place:

(Authorised Signatory)



Name and Address of Clearing Member

Witness no. 1

Name in block letter:

Full Address:

Signature:

Witness No. 2

Name in block letters:

Full address:

Signature:



Annexure 34 FORM NO: NSEF 11A

(Format for reporting the settlement of Negotiated Trades effected as Brokers & Agents in securities admitted to trading on the CM segment of NSE - In Regular Market)

Date :

TM Clearing Member Name :

TM Clearing Member Code :

Name of the person reporting :

Contract No (s) and Date Bought/Sold Settle-	Counter party Buyer/Seller	Security Name
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ment Date	Mode of Settlement	Certi-ficate Nos.	Distinctive Nos	Cheque /pay order Nos.
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Price	Qty	Amt(Rs.)	Brokerage(Rs.)
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Stamp and Signature of the Clearing Member



Annexure 35 FORM NO: NSEF 11A1

(Format for reporting the settlement of Negotiated Trades effected as Brokers & Agents in securities admitted to trading on the CM segment of NSE - In Depository Market)

Date :

TM Clearing Member Name :

TM Clearing Member Code :

Name of the person reporting :

Contract No (s) and Date	Bought/Sold	Counter party Buyer/Seller	SecurityName
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Date	Mode of Settlement	Cheque /pay order	Nos.	Price	Qty	Amt (Rs.)	Brokerage
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Stamp and Signature of the Clearing Member



Annexure 36 - FORM NO: NSEF 11B

(Format for reporting the settlement of Negotiated Trades effected as Principals in securities admitted to trading on the CM segment of NSE - In Regular Market)

Date :

TM Clearing Member Name :

TM Clearing Member Code :

Name of the person reporting :

Contract No (s) and Date Bought/Sold	Counter party Buyer/Seller	Security Name
Settlement Date	Mode of Settlement	Certi-ficate Nos.
Cheque /pay order Nos.	Price	Qty
		Amt(Rs.)

Stamp and Signature of the Clearing Member



Annexure 37 - FORM NO: NSEF 11B1

(Format for reporting the settlement of Negotiated Trades effected as Principals in securities admitted to trading on the CM segment of NSE - In Depository Market)

Date :

TM Clearing Member Name :

TM Clearing Member Code :

Name of the person reporting :

Contract No (s) and Date Bought/Sold Settlement	Counter party Buyer/Seller Security Name
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Date	Mode of Settlement	Cheque /pay order	Nos.	Price	Qty	Amt(Rs.)
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Stamp and Signature of the Clearing Member